

**MURFREESBORO CITY COUNCIL
and
PLANNING COMMISSION
Joint Meeting
Regular Workshop Agenda
Murfreeseboro Municipal Airport – Community Room
January 13, 2021 – 11:30 AM**

Workshop Items

1. FY21 Mid-Year Budget Review (Administration)
2. November Dashboard Information (Administration)
3. 2020 Sanitary Sewer Allocation Report (Water Resources)
4. Discussion of Land Use Planning (Planning)

Licensing

Payment of Statements

Adjournment

COUNCIL COMMUNICATION

Meeting Date: 01/13/2021

Item Title: FY21 Mid-Year Budget Review

Department: Administration

Presented by: Erin Tucker, Budget Director

Summary

FY21 Mid-Year Budget Review

Background Information

The General Fund mid-year budget review will be presented to Council.

Council Priorities Served

Responsible budgeting

Communication of budget-to-actual results is necessary for City Council to make informed decisions.

Fiscal Impacts

None

COUNCIL COMMUNICATION

Meeting Date: 01/13/2021

Item Title: November 2020 Dashboard

Department: Administration

Presented by: Erin Tucker, Budget Director

Summary

November 2020 Dashboard packet

Background Information

November's dashboard information includes relevant Financial, Building & Codes, Risk Management and Construction data.

Council Priorities Served

Responsible budgeting

Providing Council with assessable financial information on a regular basis assists in critical decision-making about the fiscal affairs of the City.

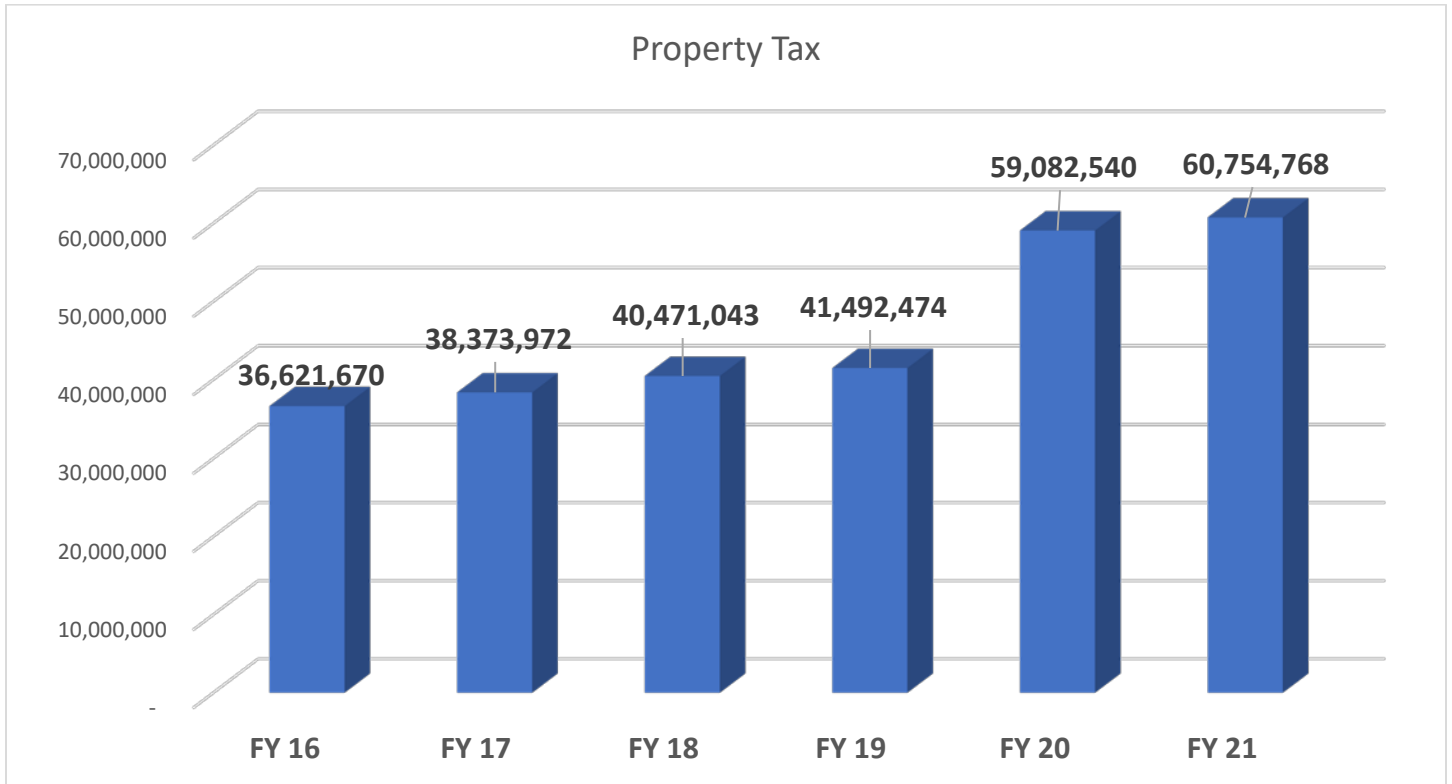
Fiscal Impacts

None

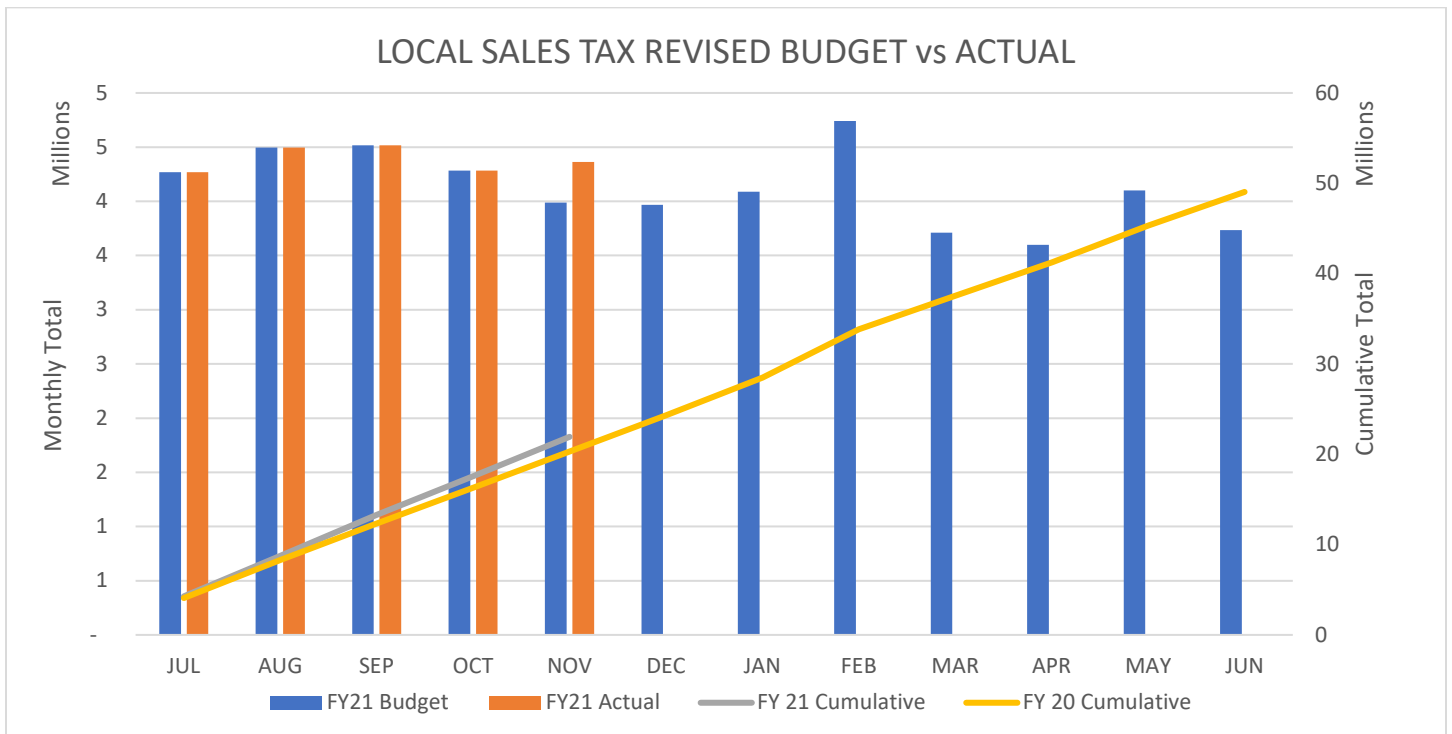
Attachments:

1. November 2020 Dashboard
2. City Schools November Dashboard

NOVEMBER DASHBOARD

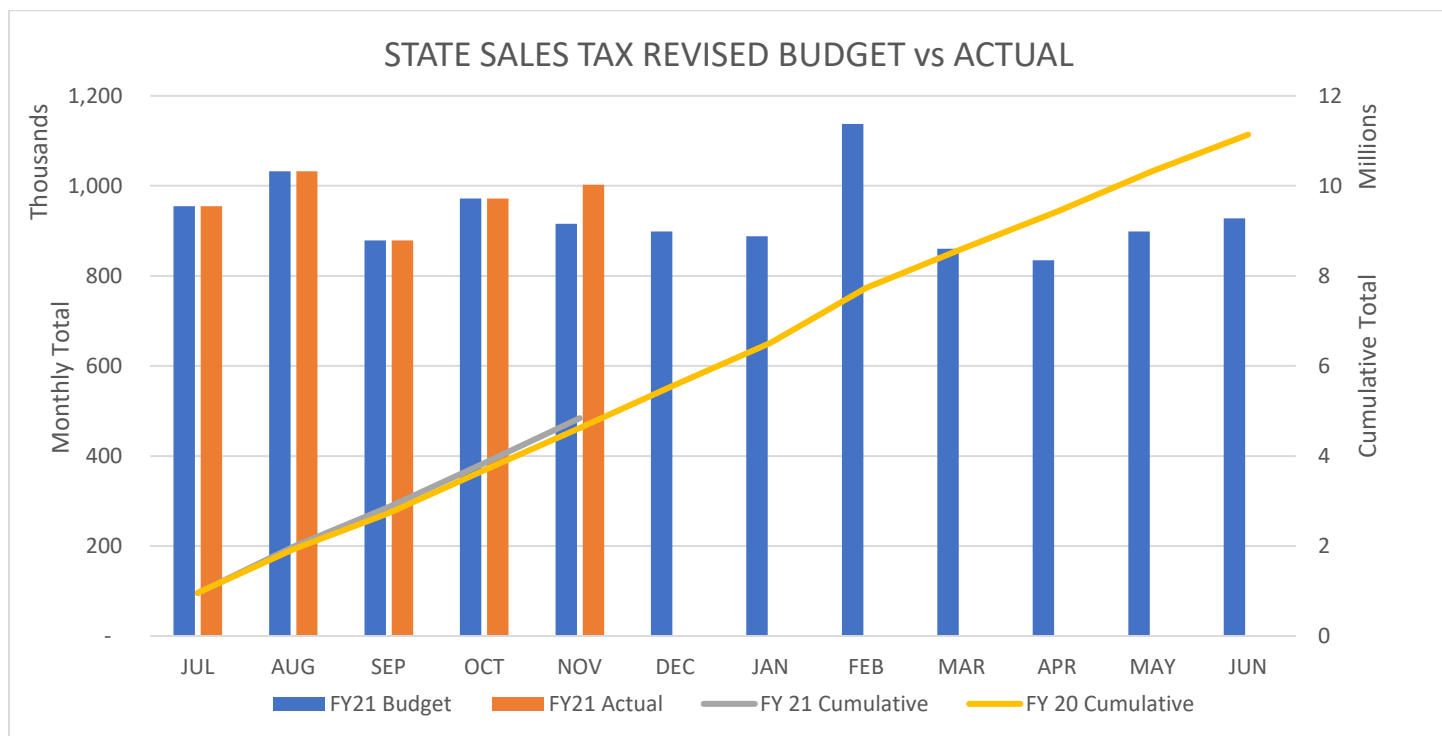


Property Tax notices were mailed in early October. The FY21 Tax Roll reflects a 2.86% increase over FY20. Collections are running about 1% over FY20 thru November.



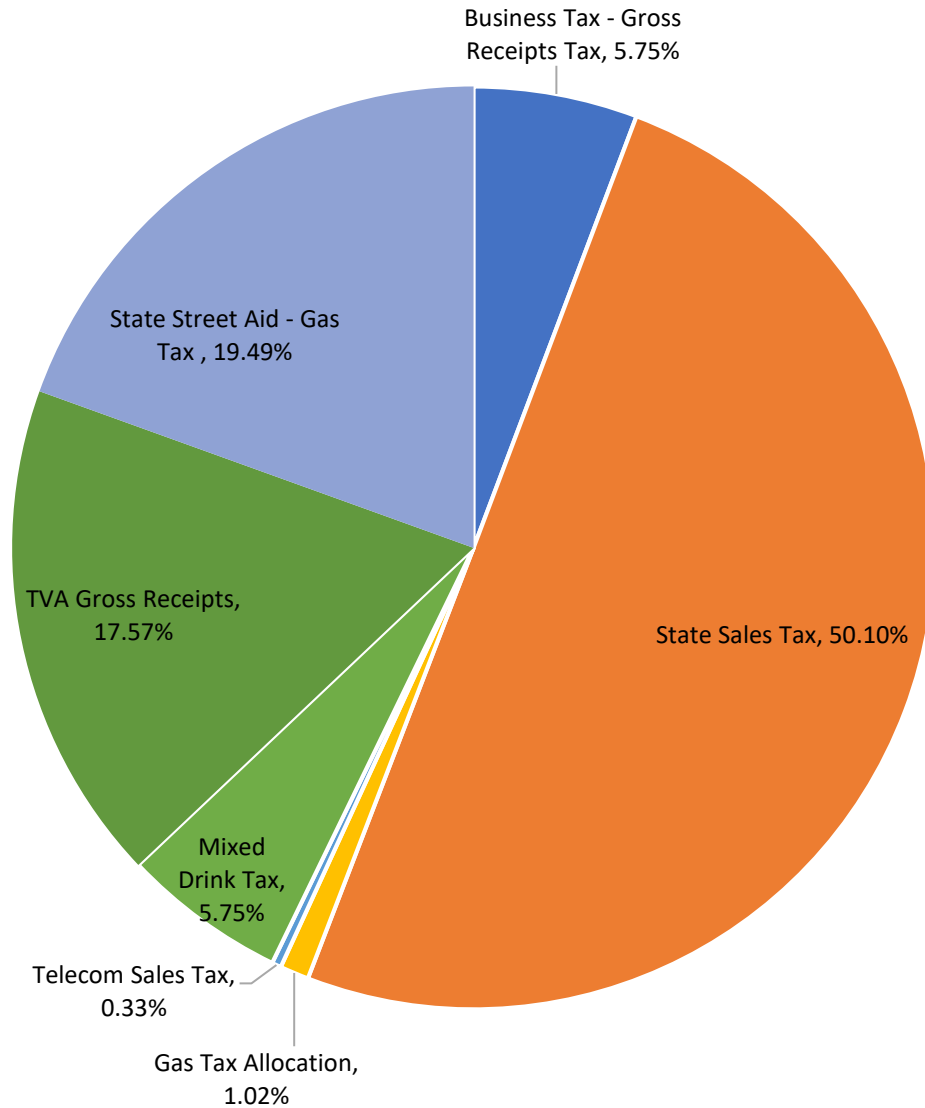
Initial estimates for the COVID-19 impact on Local Sales Tax indicated a 55% decrease as compared to FY20 through the first quarter of FY21. Instead, collections for July exceeded, rather than lagged, FY20. City Council approved a budget amendment in early October to reflect this shift. The chart above reflects this revised budget. FY21 cumulative collections through November reflect an 8% increase over FY20 collections. This information reflects a 2-month lag – the

collections are for September 2020 taxes. Barring any future shut-downs or significant economic downturns, this trend is expected to continue.

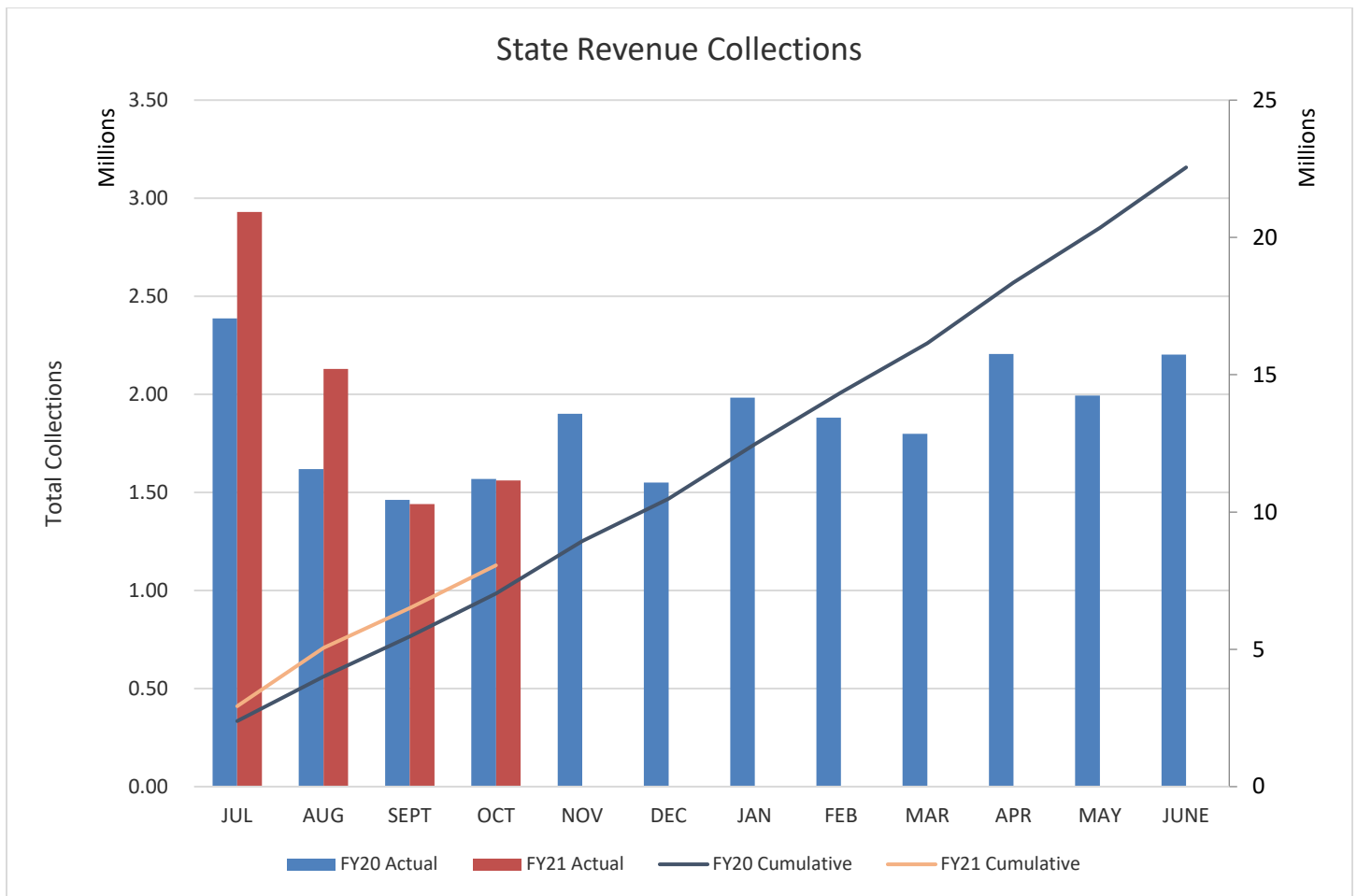


State Sales Tax was also budgeted at a 55% loss as compared to the first quarter of FY20 but instead realized growth. The October budget amendment to this revenue source is reflected in this chart. Cumulatively, State Sales Tax is up 4.7% over FY20. This information reflects a 2-month lag – the collections are for September 2020 taxes. Again, barring any future shut-downs or significant economic downturns, this trend is expected to continue.

% of Total Current Month Collections

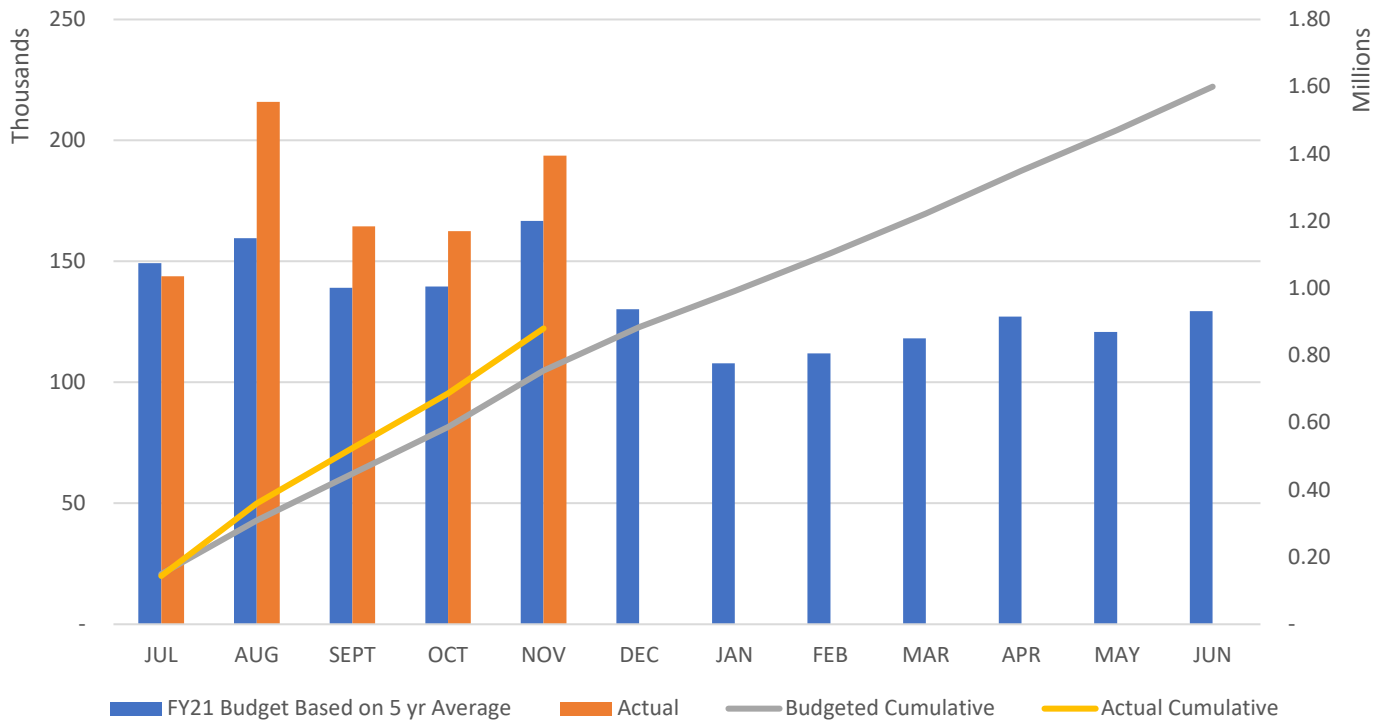


Sales Tax made up over 50% of the State Shared collections for November, while the State Street Aid Gas Tax (restricted to road improvements) made up an additional 19.5%. Quarterly TVA Gross Receipts accounted for 17.6% of the November collections, which is down 7% compared to last year. Business License Taxes and Mixed Drink made up an additional 11.5% of the State Revenue Distributions for November.

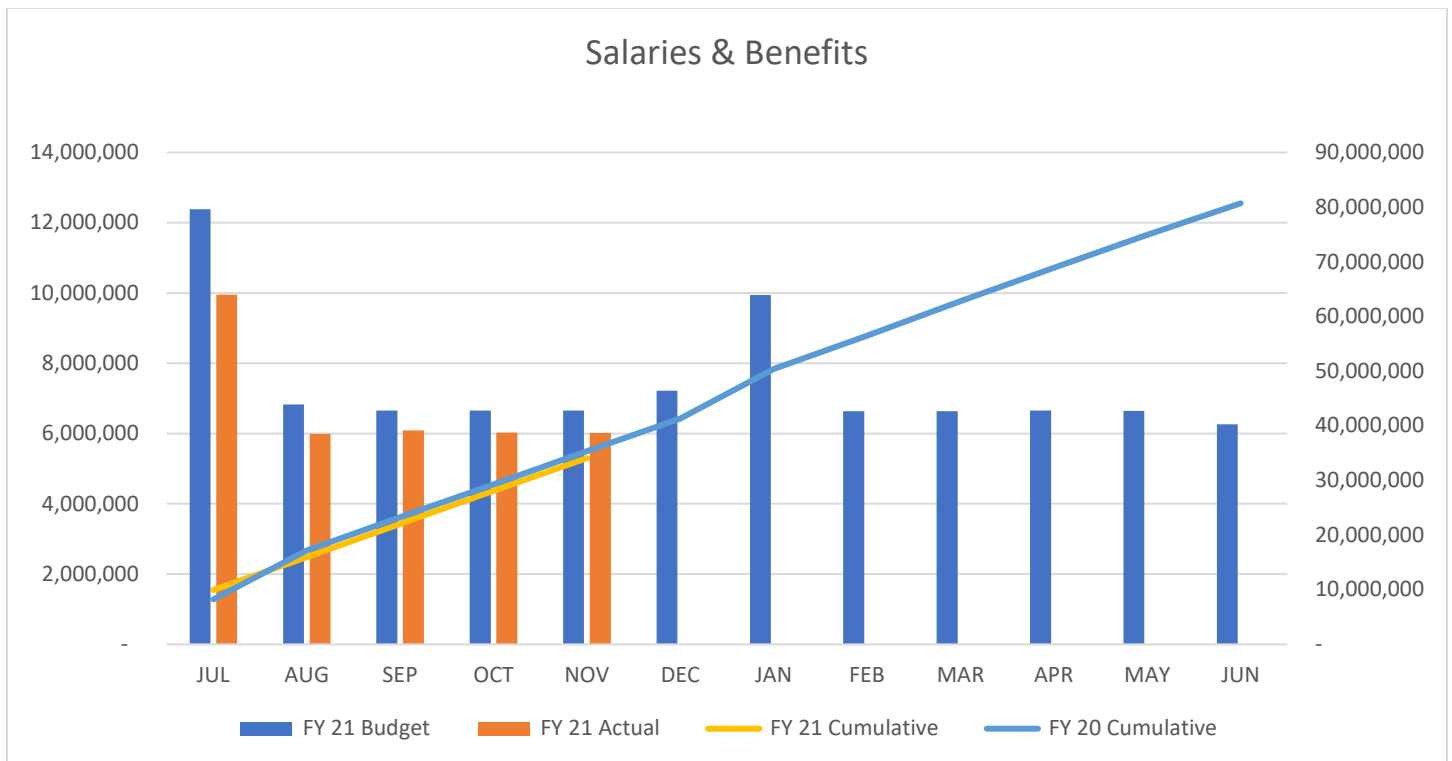


Overall, State Shared Revenue collections showed a 12.6% increase over last year’s State Shared revenues thru November. September & October showed slight decreases related to Mixed Drink Tax and State Street Aid Gas Tax. Mixed Drink Tax and State Street Aid Gas Tax are down for the year. Both revenues have been impacted by the COVID-19 pandemic. Mixed Drink was down each month through September but showed 5% growth in October and flat results in November. Overall, it is down 9.8% for the year as compared to FY20. The October budget amendment reflected an 8% drop in this revenue as compared to last year. This revenue source will be monitored and adjusted further if necessary. State Street Aid Gas Tax was flat in November and down 4.3% cumulatively for the year as compared to last year. These revenues are restricted and can only be spent on eligible roadway maintenance and construction projects. Spending of these restricted funds will be adjusted accordingly.

HOTEL/MOTEL BUDGET vs. ACTUAL

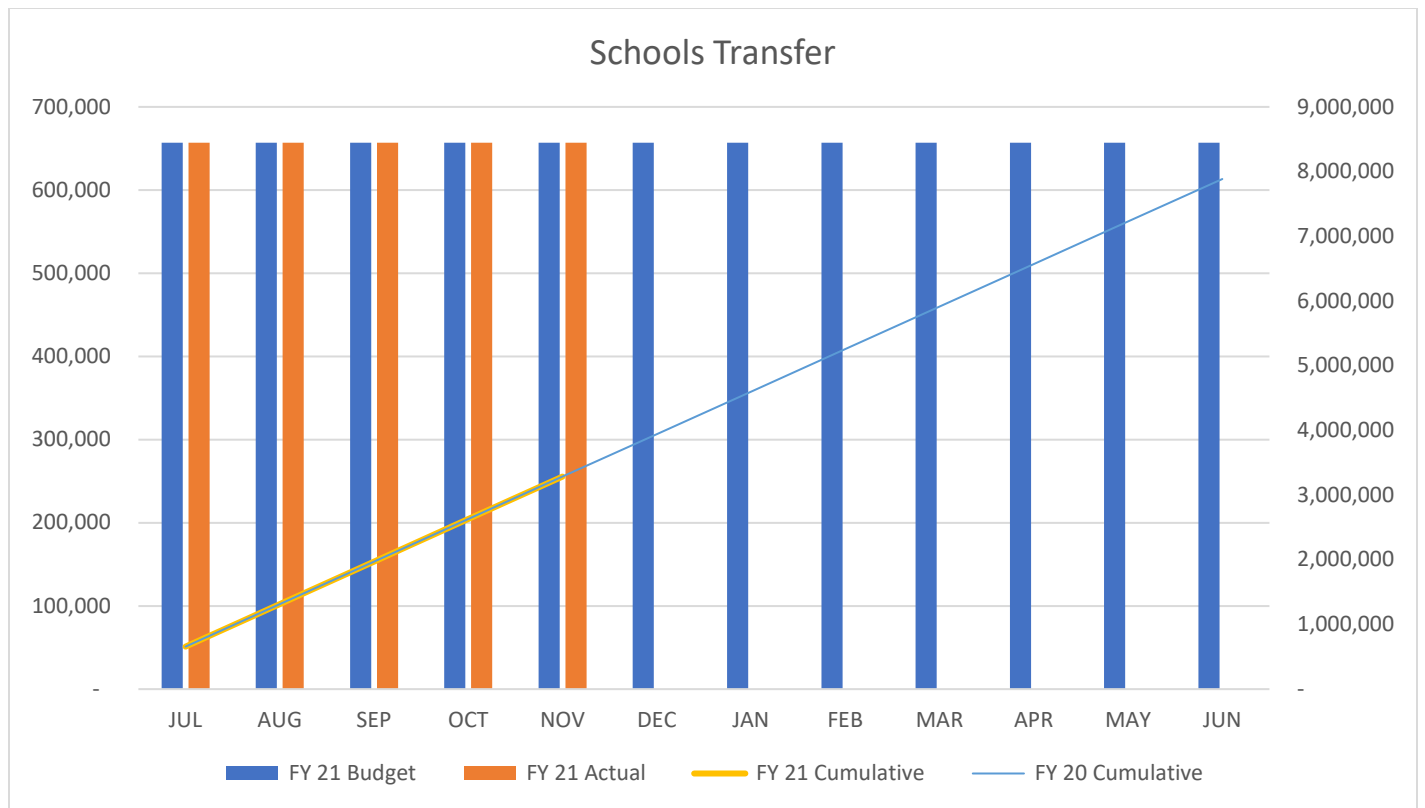


The Hotel/Motel Tax rate doubled in FY20 from 2.5% to 5%. The November remittance, for October taxes, showed a 37% decrease over last year's reported occupancy and an 16% increase from this year's budget. This trend is expected to continue due to the COVID-19 impact on tourism.

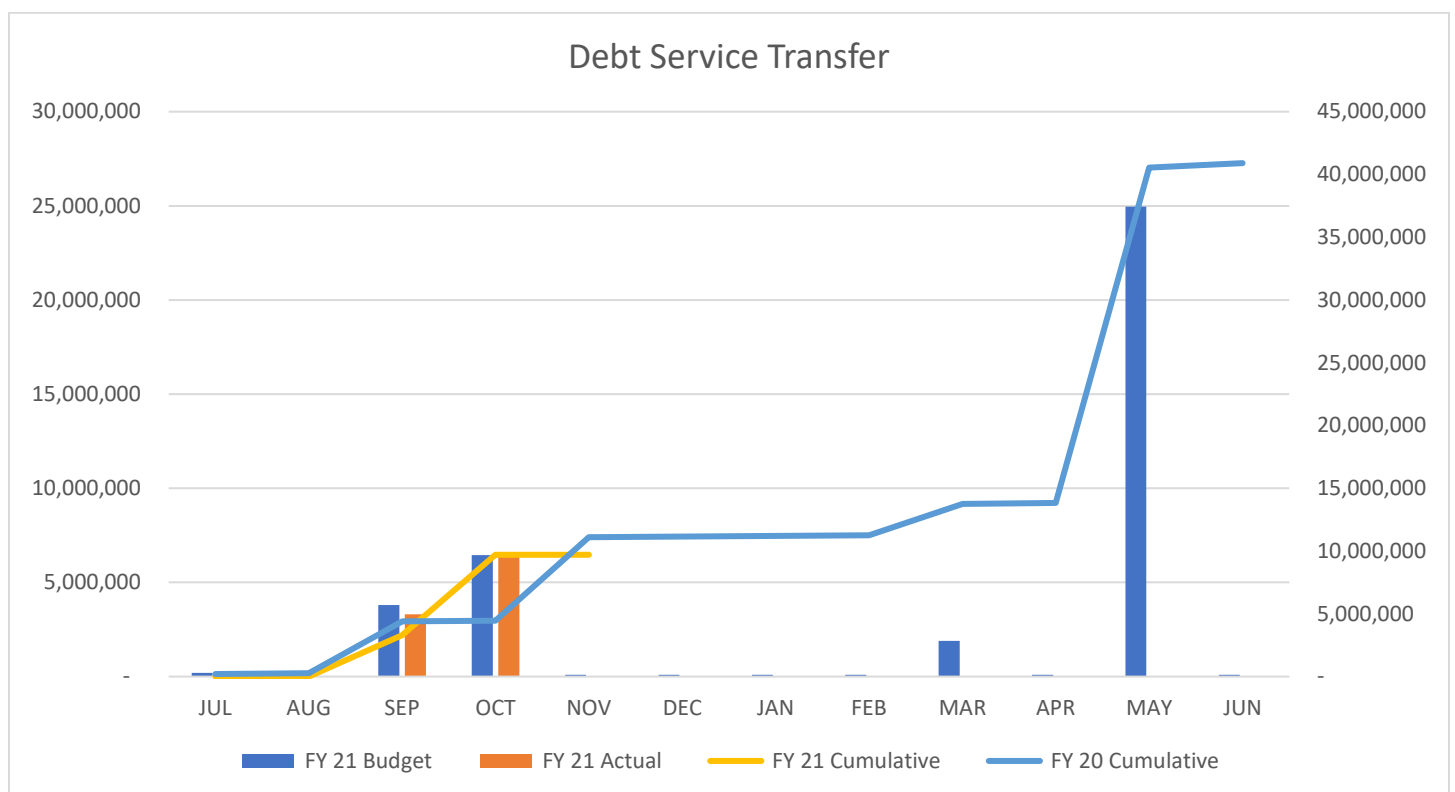


Effective 3/19/20, a hiring freeze was implemented through October with only critical vacancies being filled. As a result, Salaries & Benefits were trending under budget due to unfilled vacancies within the City through November. As of 11/30/20, there were 950 filled full-time positions and 67 vacancies – which is up from 59 vacancies in October. This is inclusive of the additional positions approved in the October budget amendment. Police had 32 open positions at the end of November, including 21 sworn officer positions and 8 emergency communications staff. Fire had 11 open positions as compared to 12 vacancies in October.

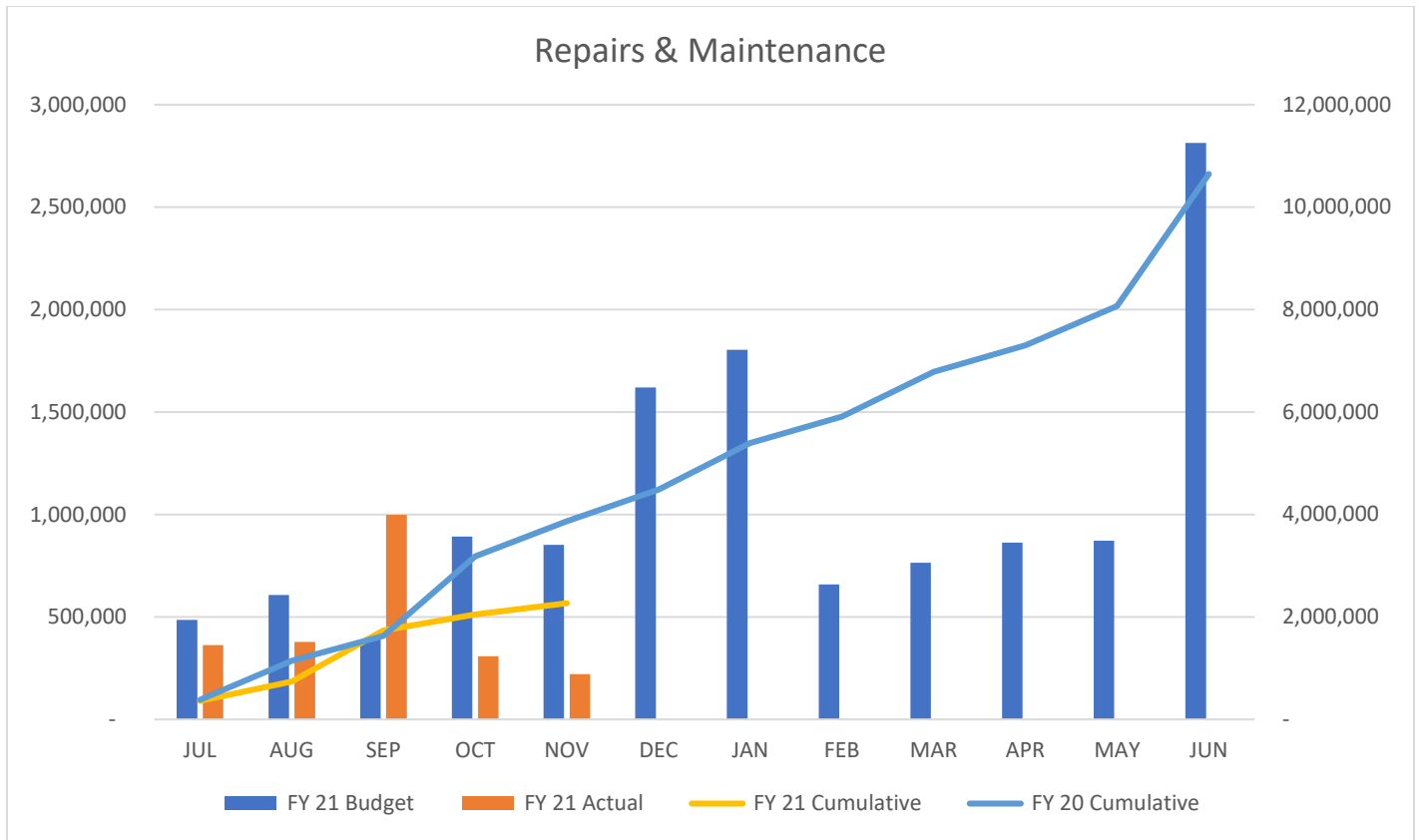
| Department | Position | # of Vacancies |
|-----------------------------------|---|----------------|
| City Manager's Office | Communication Outreach Spec. | 1 |
| City Manager's Office | Legal Assistant | 1 |
| Police Department | Lieutenant | 3 |
| Police Department | Sergeant | 6 |
| Police Department | Police Officer | 12 |
| Police Department | Communications Shift Supervisor | 1 |
| Police Department | Dispatcher | 7 |
| Police Department | Parking Enforcement Aide | 1 |
| Police Department | Police Evidence Technician | 1 |
| Police Department | Custodian | 1 |
| Fire Department | Fire Captain | 3 |
| Fire Department | Firefighter | 8 |
| Building and Codes Department | Plan Examiner | 1 |
| Planning Department | Principal Planner | 1 |
| Planning Department | Project Engineer* | 1 |
| Planning Department | Administrative Support Specialist I | 1 |
| Engineering Department | Project Coordinator | 1 |
| Street Department | Director - Street | 1 |
| Street Department | Public Works Crew Leader | 1 |
| Information Technology Department | GIS Analyst | 1 |
| Information Technology Department | Network Specialist | 1 |
| Fleet Services Department | Heavy Equipment Mechanic | 1 |
| Community Development | Grant Coordinator | 1 |
| Community Development | Administrative Support Specialist I | 1 |
| Parks and Recreation | Recreation Facility Coordinator | 1 |
| Parks and Recreation | Assistant Recreation Facility Coordinator | 1 |
| Parks and Recreation | Facility Maintenance Foreman | 1 |
| Parks and Recreation | Groundskeeper | -1 |
| Parks and Recreation | Groundskeeper/Maintenance | 1 |
| Golf Course | Recreation Facility Coordinator | -1 |
| Golf Course | Assistant Program Coordinator | 1 |
| Golf Course | Turf Care Manager | 1 |
| Golf Course | Landscaper/Greenskeeper Specialist | 1 |
| Golf Course | Lead Groundskeeper (VA) | -1 |
| Golf Course | Irrigation Technician | 1 |
| Golf Course | Landscaper/Greenskeeper | 1 |
| Solid Waste Department | Driver | 2 |
| Solid Waste Department | Crew Leader | 1 |
| Airport Fund | Airport Manager | 1 |
| | | 67 |



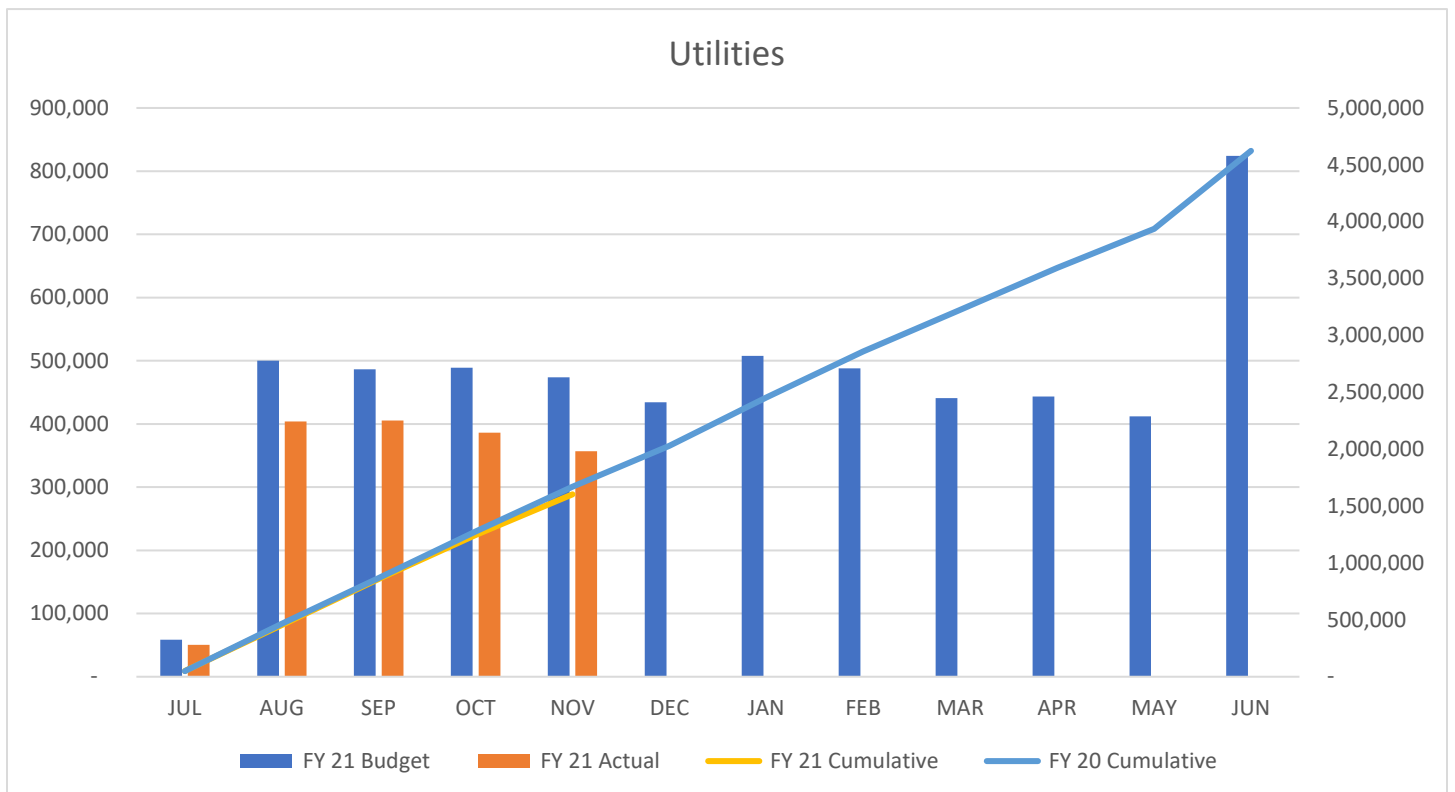
Budgeted Transfers to City Schools is budgeted at \$7.885M. This transfer is made in monthly increments evenly distributed throughout the year.



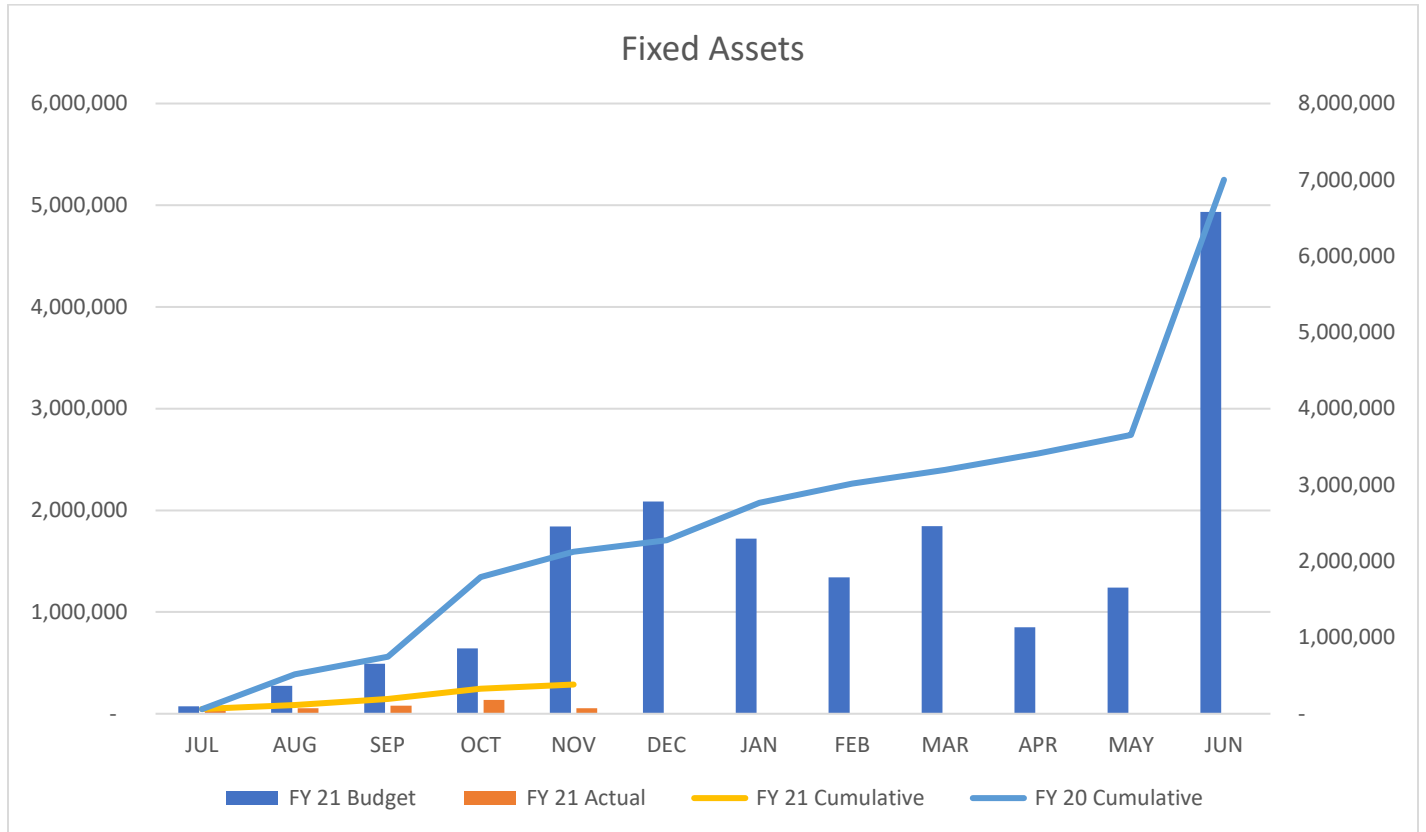
The budgeted Debt Service Transfer decreased by \$3.3M in FY21. This is due to debt payoff (\$2.8M), refinanced debt (with budgeted savings of \$236,600) and no new debt service scheduled for FY21.



Repairs & Maintenance make up 7% of General Fund budgeted expenses. This includes maintenance of software (\$1.2M), fleet services (\$2.7M), and Police R&M for radios, mobile data terminals, etc. (\$1.4M). State Street Aid R&M of streets, markings and right of way totals \$4.4M. These expenses are seasonal and fluctuate depending on contract timing and timing of repairs. This was trending 30% under budget and 41% less than FY20 through November.



Utilities were budgeted to stay relatively flat in FY21 as compared to FY20 and were running 20% under budget for the year through November.

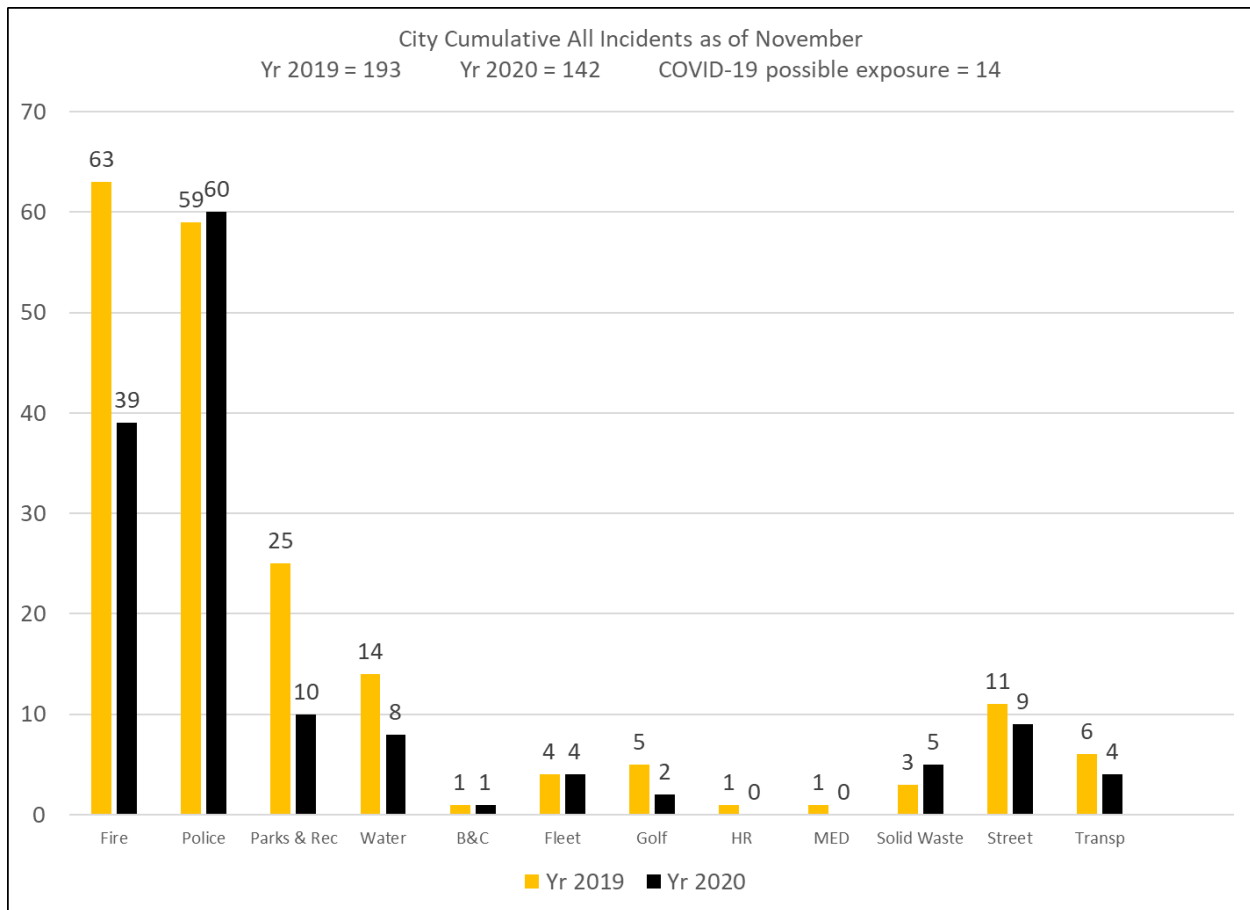


\$17M budgeted for Fixed Assets in FY 21 includes:

- \$9.25M in Infrastructure for grant funded road construction
- \$1.5M – Siegel Soccer Park building
- \$1.38M – public safety equipment
- \$1.4M – Transit Facility
- \$1.1M – Rover bus replacement (grant funded portion)
- \$700k – Fire apparatus replacement
- \$358k software & computer hardware
- \$98k Recreation equipment

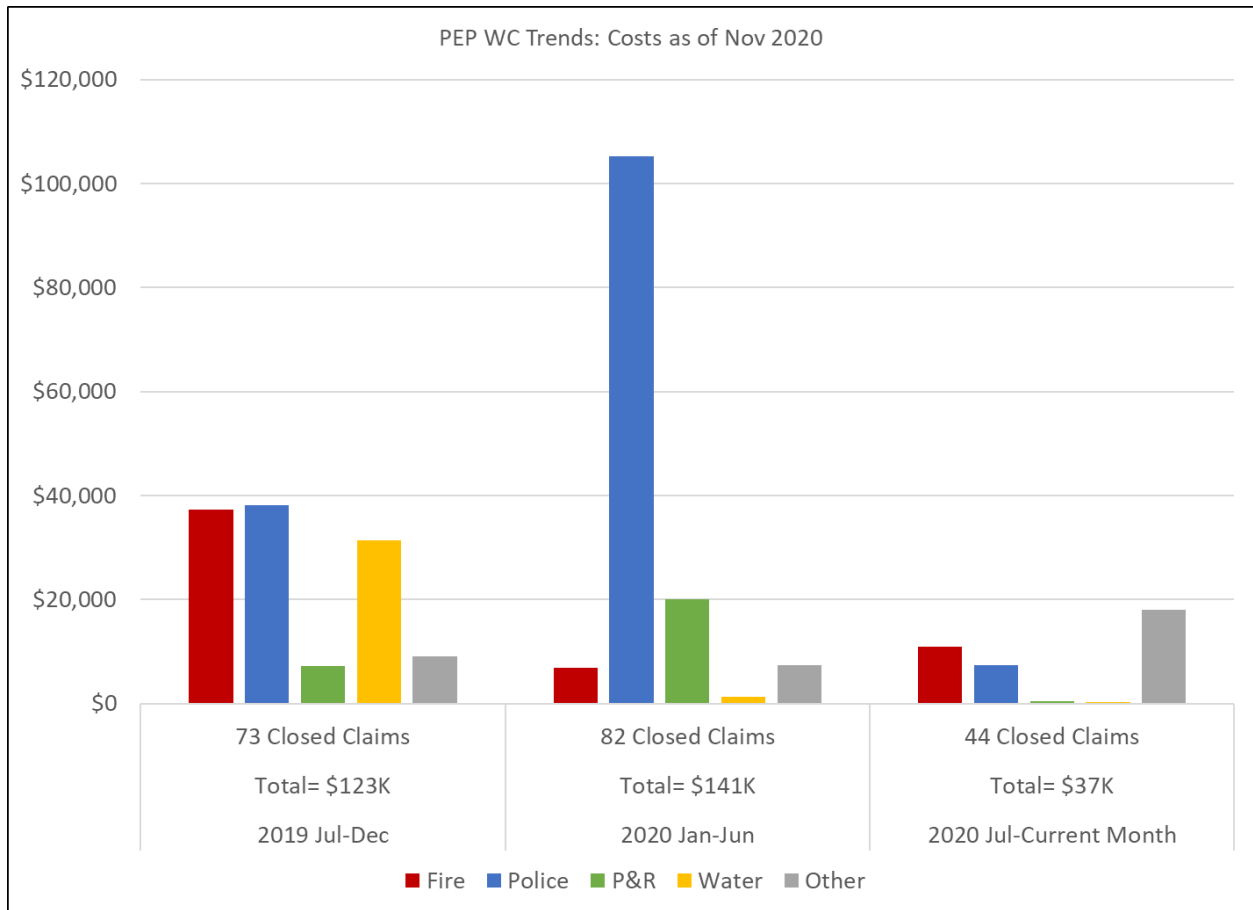
Timing on spending in Fixed Assets is also seasonal and can fluctuate based on the construction schedules and delivery of equipment. Through November, fixed asset spending was down 82% as compared to last year due to the City-wide non-essential spending freeze and timing of road construction projects funded through the Infrastructure Department.

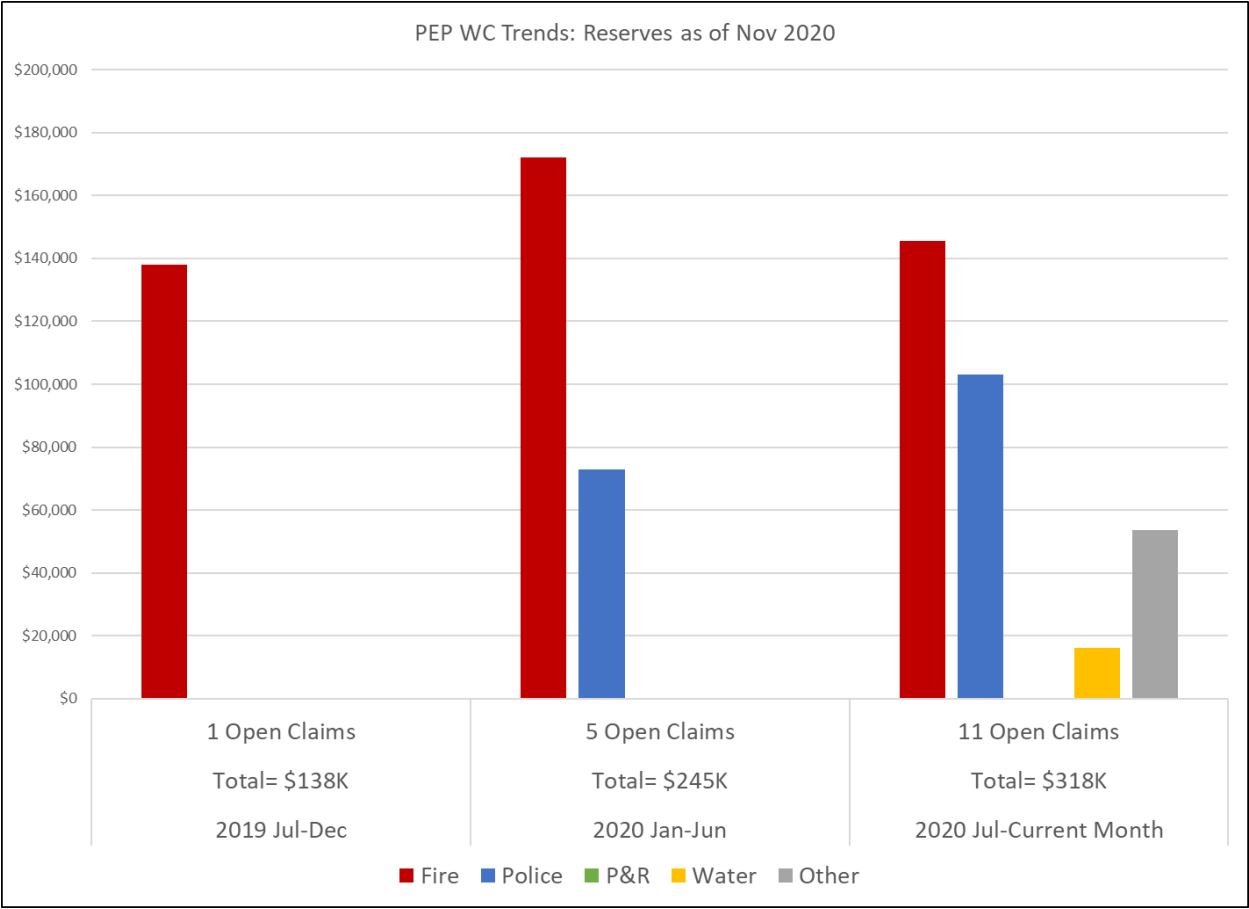
NOVEMBER SAFETY REPORT



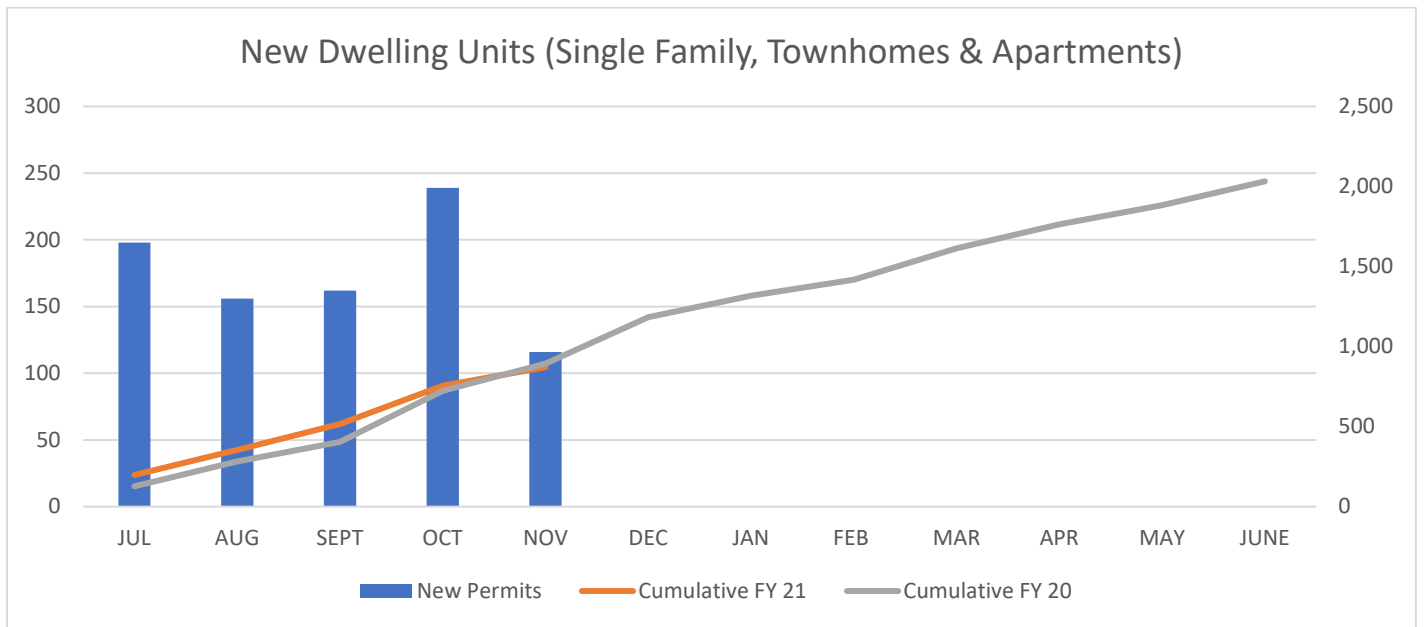
Overall, for the City, total incidents showed a 26% decrease over the same time period last year. The City is showing 14 possible COVID-19 related Workers Compensation claims. A claim is filed when an employee states that they may have been exposed to COVID-19 as part of their job duties. This is not a measure of COVID-19 testing. COVID-19 testing results will not be a part of this report.

WORKERS' COMPENSATION

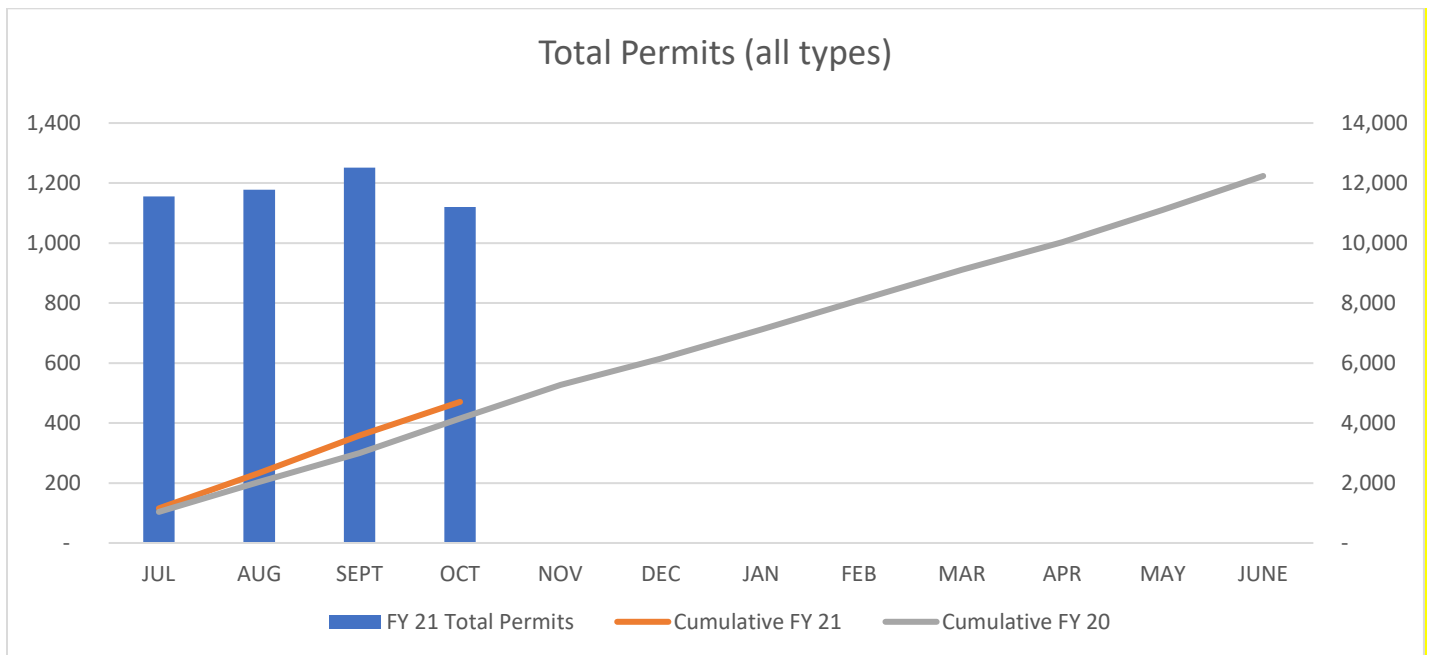




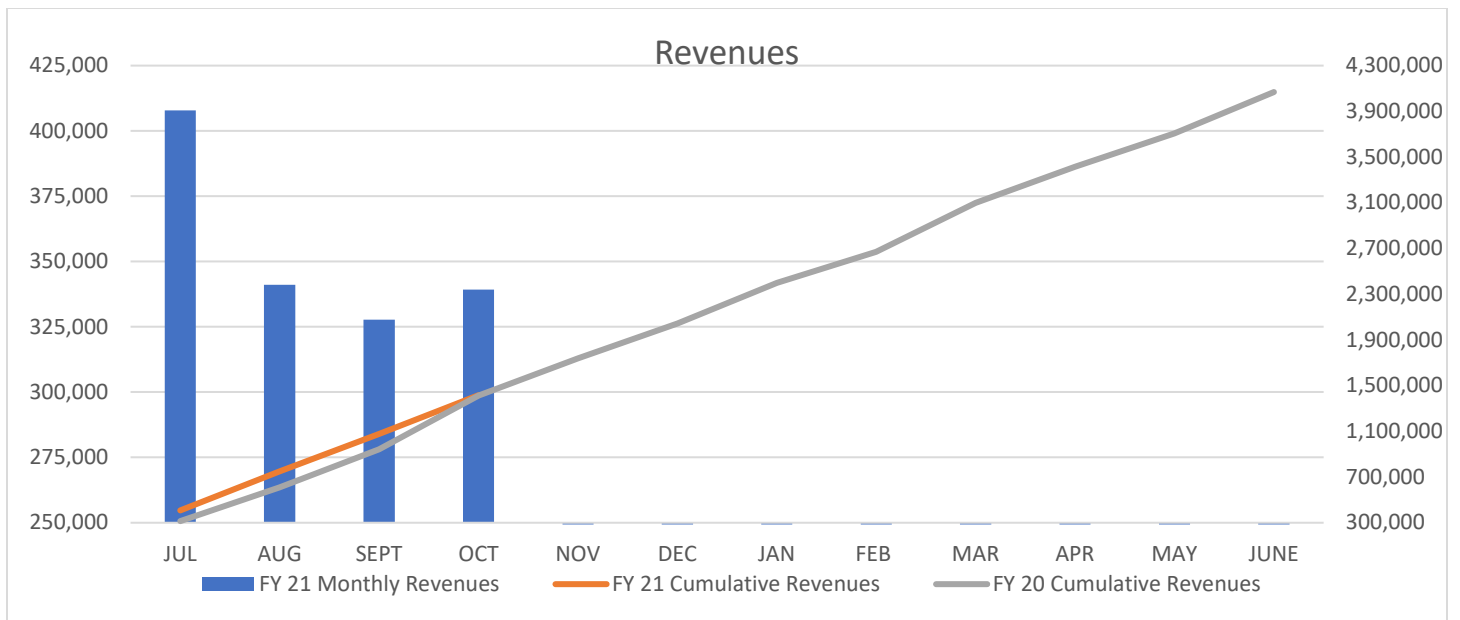
BUILDING & CODES



Dwelling permits for November dropped 32% as compared to last year. This is consistent with expectations surrounding the COVID-19 pandemic.



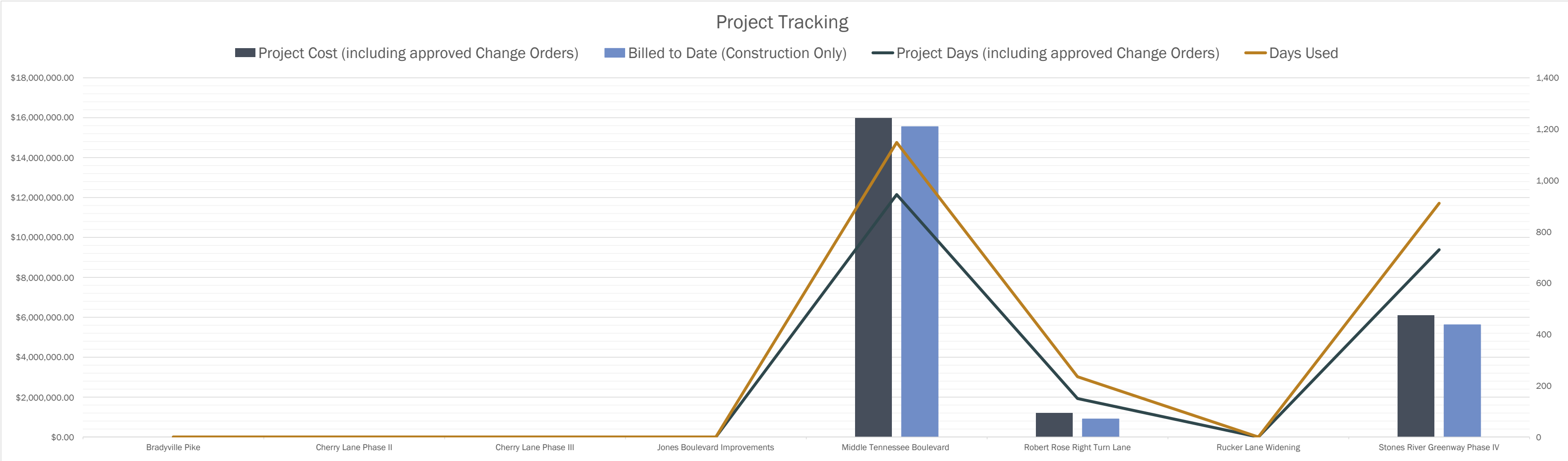
Total permits were trending up over last year by 8.4% through November.



The Building & Codes revenues' budget reflects a 12.6% drop from FY20 revenues. November Building & Code revenues are down by 25% as compared to last year and cumulative results show a 4.6% drop as compared to last year.

ENGINEERING CONSTRUCTION UPDATE

DECEMBER 10, 2020



| Project Name | Project Limits | | | Project Cost (including approved Change Orders) | Billed to Date (Construction Only) | Project Days (including approved Change Orders) | Days Used | Percent Days | Today / Substantial Completion | N.T.P. |
|--------------------------------|----------------------------|------------------------|------------|---|------------------------------------|---|-----------|--------------|--------------------------------|-----------|
| | From | To | Distance | | | | | | | |
| Bradyville Pike | SE Broad St | S Rutherford Blvd | 2.10 Miles | \$10,570,000 (Est Cost) | \$0.00 | 0 | 0 | 0% | | |
| Cherry Lane Phase II | Siegel Soccer Park | Sulphur Springs Road | 1.73 Miles | \$13,800,000 (Est Cost) | \$0.00 | 0 | 0 | 0% | | |
| Cherry Lane Phase III | Broad Street | Memorial Blvd (231) | 1.10 Miles | \$46,000,000 (Est Cost) | \$0.00 | 0 | 0 | 0% | | |
| Jones Boulevard Improvements | Medical Center Parkway | Clark Boulevard | 0.54 Mile | \$3,419,212 (Est Cost) | \$0.00 | 0 | 0 | 0% | | |
| Middle Tennessee Boulevard | East Main Street | Greenland Drive | 0.8 Mile | \$15,986,859 | \$15,550,141 | 945 | 1148 | 121% | 3/4/2019 | 1/11/2016 |
| Robert Rose Right Turn Lane | Robert Rose | Thompson Lane | 0.14 Mile | \$1,208,196 | \$903,668.18 | 150 | 235 | 157% | 11/20/2020 | 3/30/2020 |
| Rucker Lane Widening | Highway 96 (Franklin Road) | Veterans Parkway | 2.5 Miles | \$13,200,000 (Est Cost) | \$0.00 | 0 | 0 | 0% | | |
| Stones River Greenway Phase IV | Barfield Road | Barfield Crescent Park | 2.65 Miles | \$6,107,820 | \$5,624,152 | 730 | 911 | 125% | 3/10/2020 | 9/11/2017 |
| Total | | | | \$110,292,087 | \$22,077,961 | | | | | |

ENGINEERING CONSTRUCTION UPDATE

DECEMBER 10, 2020

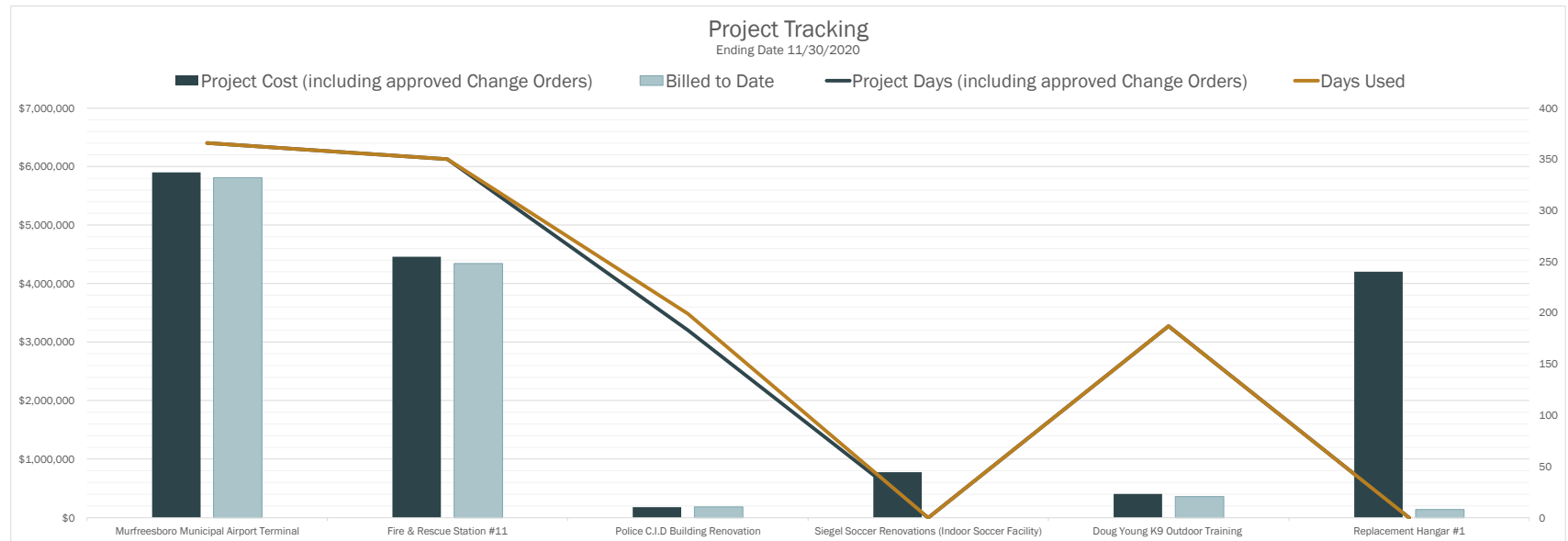


| Project | Project Status / Comments |
|--------------------------------|--|
| Cherry Lane Phase II | Alignment study for final environmental study ongoing. ROW legal documents being drafted by consultant. |
| Cherry Lane Phase III | Bridge plans have been revised to include lighting, second round of reviews are being done by the City. |
| Mercury Blvd Sidewalk | Received Notice to Proceed from TDOT on 12/9/2020. Working on advertisement for bids. |
| Middle Tennessee Boulevard | Working on close out documentation. |
| Robert Rose Drive | Substantial completion on 11/20/2020. Punchlist has been completed. Working on final pay application and summary change order. |
| Rucker Lane Widening | Bid 3/10/20, with Rogers Group being the apparent low bidder. Project on hold till further notice. |
| Stones River Greenway Phase IV | Final Summary Change scheduled to go for Council approval on 12/17/2020. |

| Project | ROW Updates |
|-----------------------|-------------------------------------|
| Bradyville Pike | 17% of ROW Acquisition completed |
| Cherry Lane Phase II | On hold; under environmental review |
| Cherry Lane Phase III | Vendor selection pending |
| Jones Blvd | 87% ROW Acquisition completed |



PROJECT DEVELOPMENT NOVEMBER DASHBOARD



| Project Name | Project Limits | | | Project Cost (including approved Change Orders) | Billed to Date | Project Days (including approved Change Orders) | Days Used | Percent Days | Status |
|--|----------------|-----------------|------------|---|----------------|---|-----------|--------------|--------------------------------------|
| | Start Date | Delivery Method | Completion | | | | | | |
| Murfreesboro Municipal Airport Terminal | 4/17/2019 | Design Build | 4/17/2020 | \$5,901,970 | \$5,810,624 | 366 | 366 | 100% | Finishing AV install and Punchlist |
| Fire & Rescue Station #11 | 7/2/2019 | Hard Bid | 6/16/2020 | \$4,460,869 | \$4,341,123 | 350 | 350 | 100% | Complete |
| Police C.I.D Building Renovation | 4/15/2020 | Hard Bid | 10/5/2020 | \$177,785 | \$183,929 | 183 | 199 | 109% | Partitions and Accessories Remaining |
| Siegel Soccer Renovations (Indoor Soccer Facility) | 4/23/2020 | Hard Bid | HOLD | \$776,800 | \$0 | N/A | N/A | N/A | On Hold |
| Doug Young K9 Outdoor Training | 4/1/2020 | Hard Bid | 10/5/2020 | \$403,868 | \$359,221 | 187 | 187 | 100% | Completing Punch list |
| Replacement Hangar #1 | 11/1/2020 | Design Build | IN DESIGN | \$4,200,000 | \$136,962 | N/A | N/A | N/A | DD Drawing Markups |
| Total | | | | \$15,921,292 | \$10,831,858 | | | | |

COUNCIL COMMUNICATION

Meeting Date: 1/13/2021

Item Title: October 2020 MCS Cash Flow Statement and Revenue and Expenditure Budget Comparison Reports

Department: Murfreesboro City Schools

Presented by: Michael Smith

Requested Council Action:

| | |
|-------------|-------------------------------------|
| Ordinance | <input type="checkbox"/> |
| Resolution | <input type="checkbox"/> |
| Motion | <input type="checkbox"/> |
| Direction | <input type="checkbox"/> |
| Information | <input checked="" type="checkbox"/> |

Summary

FY21 Cash Flow Statement (November 2020)

FY21 Revenue and Expenditure Budget Comparison Reports (November 2020)

Background Information

The State has recommended the Schools provide a Cash Flow Statement to the City Council on a monthly basis to indicate enough cash reserves are forecasted to be available to pay monthly expenses. We also will be including Revenue and Expenditure Budget Comparison Reports, that is provided to the Murfreesboro City School Board each month. This information will be included in the Wednesday agenda each month. A formal presentation will not be made each month, however there will be an opportunity for questions and comments.

Council Priorities Served

Strong and Sustainable Financial and Economic Health

Fiscal Impact

None

Attachments

November 2020 MCS Cash Flow Statement

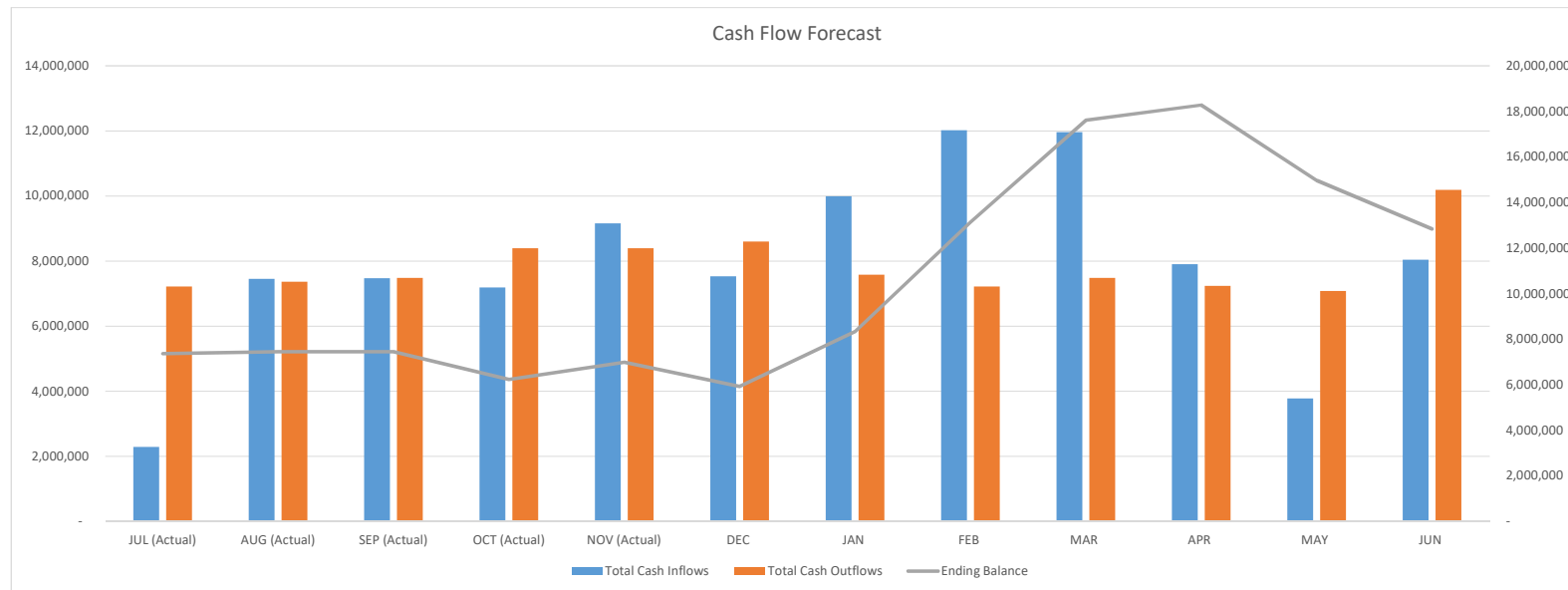
November 2020 MCS Revenue and Expenditure Budget Comparison Reports

FY21 GENERAL PURPOSE CITY SCHOOL FUND

Cash Flow Forecast Schedule** FY 2021

| General Purpose School Fund | JUL (Actual) | AUG (Actual) | SEP (Actual) | OCT (Actual) | NOV (Actual) | DEC | JAN | FEB | MAR | APR | MAY | JUN | TOTAL |
|-----------------------------|----------------|--------------|--------------|----------------|--------------|----------------|--------------|---------------|---------------|--------------|----------------|----------------|---------------|
| Cash Receipts | \$ 2,290,232 | \$ 7,453,453 | \$ 7,467,751 | \$ 7,180,912 | \$ 9,155,560 | \$ 7,525,585 | \$ 9,983,188 | \$ 12,016,970 | \$ 11,958,856 | \$ 7,896,436 | \$ 3,776,647 | \$ 8,041,844 | \$ 94,747,435 |
| Loan Proceeds | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Cash Inflows | 2,290,232 | 7,453,453 | 7,467,751 | 7,180,912 | 9,155,560 | 7,525,585 | 9,983,188 | 12,016,970 | 11,958,856 | 7,896,436 | 3,776,647 | 8,041,844 | 94,747,435 |
| Beg Cash Bal | 12,290,223 | 7,368,199 | 7,455,385 | 7,445,676 | 6,234,976 | 6,997,059 | 5,930,495 | 8,332,226 | 13,131,635 | 17,615,666 | 18,276,048 | 14,973,879 | |
| Available Cash | 14,580,454 | 14,821,652 | 14,923,137 | 14,626,588 | 15,390,536 | 14,522,644 | 15,913,684 | 20,349,196 | 25,090,492 | 25,512,102 | 22,052,695 | 23,015,724 | |
| Cash Payments | \$ 7,180,275 | \$ 7,334,286 | \$ 7,445,481 | \$ 8,359,633 | \$ 8,361,496 | \$ 8,560,169 | \$ 7,549,477 | \$ 7,185,581 | \$ 7,442,846 | \$ 7,204,074 | \$ 7,046,836 | \$ 10,124,859 | 93,795,013 |
| Debt Service | 31,980 | 31,980 | 31,980 | 31,980 | 31,980 | 31,980 | 31,980 | 31,980 | 31,980 | 31,980 | 31,980 | 57,420 | 409,200 |
| Transfers Out | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Cash Outflows | 7,212,255 | 7,366,266 | 7,477,461 | 8,391,613 | 8,393,476 | 8,592,149 | 7,581,457 | 7,217,561 | 7,474,826 | 7,236,054 | 7,078,816 | 10,182,279 | 94,204,213 |
| Ending Balance | 7,368,199 | 7,455,385 | 7,445,676 | 6,234,976 | 6,997,059 | 5,930,495 | 8,332,226 | 13,131,635 | 17,615,666 | 18,276,048 | 14,973,879 | 12,833,445 | |
| Cash Inflows - Outflows | \$ (4,922,024) | \$ 87,186 | \$ (9,709) | \$ (1,210,700) | \$ 762,083 | \$ (1,066,564) | \$ 2,401,731 | \$ 4,799,409 | \$ 4,484,030 | \$ 660,382 | \$ (3,302,169) | \$ (2,140,435) | \$ 543,222 |

**Amounts are estimated and taken from prior year amounts unless otherwise indicated.



YEAR-TO-DATE REVENUE COMPARISON

November 2020

PAGE 1

| | BUDGET CLASS. | 2019-20 BUDGET | 2019-20 YTD REV. | 2019-20 OVR/(UNDR) BUDGET | 2019-20 % | 2020-21 BUDGET | 2020-21 YTD REV. | 2020-21 OVR/(UNDR) BUDGET | 2020-21 % |
|----|-----------------------------------|----------------------|---------------------|---------------------------------|--------------|------------------------|----------------------|---------------------------------|--------------|
| 1 | 40110-Current Prop. Tax | 14,308,810 | 969,456 | (13,339,354) | 6.8% | 15,312,150 | 1,149,565 | (14,162,585) | 7.5% |
| 2 | 40210-Local Option Sales Tax | 11,843,830 | 3,928,684 | (7,915,146) | 33.2% | 12,330,550 | 3,275,868 | (9,054,682) | 26.6% |
| 3 | 40000-41110-Other County Rev | 1,830,000 | 605,512 | (1,224,488) | 33.1% | 1,850,000 | 705,762 | (1,144,238) | 38.1% |
| 4 | 44000-Other Local Revenue | 594,500 | 152,029 | (442,471) | 25.6% | 688,941 | 231,381 | (457,560) | 33.6% |
| 5 | 46511-Basic Educ. Program | 46,301,465 | 18,039,200 | (28,262,265) | 39.0% | 48,350,000 | 18,718,000 | (29,632,000) | 38.7% |
| 6 | 46512-BEP ARRA | - | - | - | N/A | - | - | - | N/A |
| 7 | 46530-Energy Efficient Sch | - | - | - | N/A | - | - | - | N/A |
| 8 | 46615-Ext. Contract-ARRA | - | - | - | N/A | - | - | - | N/A |
| 9 | 46990-Other State Funds | 370,600 | 104,777 | (265,824) | 28.3% | 217,600 | 102,801 | (114,799) | 47.2% |
| 10 | 46592-CONNECT TEN ARRA | - | - | - | N/A | - | - | - | N/A |
| 11 | 46595-Family Resource ARRA | - | - | - | N/A | - | - | - | N/A |
| 12 | 46595-SSMS ARRA | - | - | - | N/A | - | - | - | N/A |
| 13 | 46981-Safe Schools | - | - | - | N/A | 262,503 | - | - | N/A |
| 14 | 47000- Federal Funds | 1,109,977 | 66,786 | (1,043,191) | 6.0% | 1,122,125 | 278,090 | (844,035) | N/A |
| 15 | 49100-49800 Bond & City Transfers | - | - | - | N/A | - | - | - | N/A |
| 16 | 49810-Approp./City Gen. Fund | 7,885,103 | 3,285,460 | (4,599,643) | 41.7% | 7,885,103 | 3,285,460 | (4,599,643) | 41.7% |
| 17 | 49820-Operating Transfers | 1,300,000 | - | (1,300,000) | N/A | - | - | - | N/A |
| | TOTALS | \$ 85,544,285 | \$27,151,903 | \$ (58,392,382) | 31.7% | \$88,018,972.00 | \$ 27,746,927 | \$ (60,272,045) | 31.5% |

YEAR-TO-DATE EXPENDITURE COMPARISON

November 2020

PAGE 1

| | BUDGET CLASS. | 2019-20 BUDGET | 2019-20 YTD EXP. | 2019-20 OVR/(UNDR) BUDGET | 2019-20 % | 2020-21 BUDGET | 2020-21 YTD EXP. | 2020-21 OVR/(UNDR) BUDGET | 2020-21 % |
|----|-----------------------------|-------------------|---------------------|---------------------------------|--------------|-------------------|---------------------|---------------------------------|--------------|
| 1 | 71100-Reg. Instruction | 46,539,548 | 16,258,534 | (30,281,014) | 34.9% | 48,863,591 | 16,495,486 | (32,368,105) | 33.8% |
| 2 | 71200-Sp. Ed. Instruction | 9,147,978 | 3,037,575 | (6,110,403) | 33.2% | 9,646,900 | 3,081,012 | (6,565,888) | 31.9% |
| 3 | 71400-Student Body Ed. | - | - | - | N/A | - | - | - | N/A |
| 4 | 72110-Attendance | 167,489 | 78,611 | (88,878) | 46.9% | 157,489 | 50,098 | (107,391) | 31.8% |
| 5 | 72120-Health Services | 951,390 | 333,614 | (617,776) | 35.1% | 948,039 | 346,493 | (601,546) | 36.5% |
| 6 | 72130-Guidance | 2,667,036 | 1,007,312 | (1,659,724) | 37.8% | 2,601,101 | 988,386 | (1,612,715) | 38.0% |
| 7 | 72210-Reg. Instr. Support | 2,130,181 | 849,449 | (1,280,732) | 39.9% | 2,225,349 | 876,177 | (1,349,172) | 39.4% |
| 8 | 72220-Sp. Ed. Support | 1,793,880 | 623,034 | (1,170,846) | 34.7% | 1,841,650 | 577,705 | (1,263,945) | 31.4% |
| 9 | 72250-Technology | 1,793,131 | 857,295 | (935,836) | 47.8% | 1,938,863 | 984,710 | (954,153) | 50.8% |
| 10 | 72310-Bd. Of Education | 1,525,937 | 715,994 | (809,943) | 46.9% | 1,492,877 | 710,688 | (782,189) | 47.6% |
| 11 | 72320-Office of Supt. | 381,240 | 165,841 | (215,399) | 43.5% | 388,039 | 89,019 | (299,020) | 22.9% |
| 12 | 72410-Office of Principal | 4,663,756 | 1,732,655 | (2,931,101) | 37.2% | 4,717,965 | 1,738,666 | (2,979,299) | 36.9% |
| 13 | 72510-Fiscal Services | 579,593 | 265,346 | (314,247) | 45.8% | 470,480 | 241,150 | (229,330) | 51.3% |
| 14 | 72520-Personnel Services | 428,543 | 161,826 | (266,717) | 37.8% | 587,033 | 240,488 | (346,545) | 41.0% |
| 15 | 72610-Oper. Of Plant | 6,051,082 | 2,060,235 | (3,990,847) | 34.0% | 6,304,017 | 2,018,951 | (4,285,066) | 32.0% |
| 16 | 72620-Maint. Of Plant | 2,724,053 | 881,262 | (1,842,791) | 32.4% | 2,732,833 | 772,775 | (1,960,058) | 28.3% |
| 17 | 72710-Pupil Transp. | 3,230,544 | 1,287,409 | (1,943,135) | 39.9% | 3,578,755 | 1,170,520 | (2,408,235) | 32.7% |
| 18 | 73300-Community Service | 540,533 | 180,210 | (360,323) | 33.3% | 557,708 | 167,399 | (390,309) | 30.0% |
| 19 | 73400-Early Childhood Educ. | 1,251,966 | 393,343 | (858,623) | 31.4% | 1,162,684 | 392,066 | (770,618) | 33.7% |
| 20 | 76100-Reg. Cap. Outlay | 1,505,500 | 43,103 | (1,462,397) | 2.9% | 130,000 | 26,865 | (103,135) | 20.7% |
| 21 | 82130-Education Debt Serv. | | - | - | N/A | - | - | - | N/A |
| 22 | 99100-Operating Transfers | 413,105 | 159,900 | (253,205) | 38.7% | 409,200 | 159,900 | (249,300) | 39.1% |
| | TOTALS | 88,486,485 | 31,092,549 | \$ (57,393,936) | 35.1% | 90,754,573 | 31,128,553 | \$ (59,626,020) | 34.3% |

COMPARISON OF BUDGET TOTALS
July 1, 2020 Through November 30, 2020

| | | | |
|-----------------------|--------------------------|-----------|---------------------------|
| TOTAL INCOME | 7/1/20 - 10/30/20 | \$ | 27,746,927 |
| TOTAL EXPENSES | 7/1/20 - 10/30/20 | | <u>31,128,553</u> |
| NET INCOME | 10/30/20 | \$ | <u>(3,381,626)</u> |

COUNCIL COMMUNICATION

Meeting Date: 01/13/2021

Item Title: 2020 Sanitary Sewer Allocation Report

Department: Water Resources

Presented by: Darren Gore

Summary

Presentation of Annual Sewer Allocation Report.

Background Information

Sanitary Sewer Allocation Ordinance enacted on 12/5/2019 requires an annual report of the current sewer system capacity be approved by the Water Resources Board and presented to Council. Board approval is pending; however, presenting a draft report at the January 2020 workshop is helpful in developing the report and will be instrumental in assisting the discussion during the joint meeting of Council and the Planning Commission.

The model breaks the City down into 18 watersheds or basins in which MWRD continuously monitors sewage flow throughout the year. The following measures were used to determine the available sanitary sewer connections per basin:

- Current or “as-is” wet weather measured flows through the basins were compared to the maximum conveyance capacity of the basins’ sanitary sewer pipelines (e.g., interceptors).
- Remaining capacity was divided by the average wet weather daily flow a sewer connection consumes in the collection system. A connection is defined as an apartment, townhome, single-family home, commercial establishment, food service establishment or retail shop.
- Previously approved and outstanding sewer connections, referenced as “committed,” since 2015 were deducted from the remaining capacity to determine available capacity.
- \$38.9M in planned sewer system upgrades were incorporated into the “to be” condition to determine an increase in 15% available future connections are available once the upgrades are completed.

A summary of the “as-is” as follows:

| | |
|---------|---|
| 122,994 | System connection capacity |
| -74,968 | Current connections ¹ = 61% |
| <hr/> | |
| 48,026 | Total connections currently available = 39% |
| -8,295 | Committed future connections = 7% |
| <hr/> | |
| 39,731 | Total uncommitted connections available = 32% |

A summary of the “to-be” results are as follows:

| | |
|---------|---|
| 141,264 | System connection capacity |
| -74,968 | Current connections (system as-is). = 53% |
| <hr/> | |
| 66,296 | Total connections currently available = 47% |
| -8,295 | Committed future connections = 6% |
| <hr/> | |
| 58,001 | Total uncommitted connection = 41% |

The WRRF has the ability to handle the hydraulic flows with the increase in connections (given its own upgrades) but will be marginal in meeting some discharge permit limits into the WFSR. There are still several areas where sewer connections will be constricted. A lot of sewer connection capacity is centralized to the City and will not support extending sewer into the City’s urban growth boundary.

Council Priorities Served

Safe and Livable Neighborhoods

Promote and protect public health and safety by properly collecting and treating sanitary sewer.

Strong and Sustainable Financial and Economic Health

Enhance the economy by establishing reasonable, orderly, equitable and effective means to allocate wastewater collection capacity.

Excellent Services with a Focus on Customer Service

Assist in uniform and balanced future development to serve the needs of the community.

¹ **Note:** 25,477 (34%) of the current available connections are apartments.

Fiscal Impacts

There are no fiscal impacts to managing the “as-is” or current sanitary sewer collection system; however, upgrading the system to convey 15% more sewage will cost \$38.9M in upgrades. These upgrades are accounted for in MWRD’s 5-yr CIP plan and may be funded with cash reserves or a combination of cash reserves and debt service.