

MURFREESBORO PARKS AND RECREATION COMMISSION AGENDA  
WEDNESDAY, FEBRUARY 1, 2023

12:00 NOON

Call to Order

Prayer and Pledge

**\*\*Introduction of New MPRC Members: Charlie Montgomery and Kent Syler\*\***

Consider for Approval the Minutes of the December 7, 2022, Murfreesboro Parks and Recreation Commission meeting.

New Business

- I. Two Certificates of Appreciation
- II. Six-Month Financial Report for FY23
- III. Junior Docent Program for Cannonsburgh
- IV. New Ballfield Rental Fees
- V. MPRD Programs/Events

Other Business

MURFREESBORO PARKS AND RECREATION COMMISSION MINUTES  
WEDNESDAY, DECEMBER 7, 2022

12:00 NOON

MPRC Members Present: Mr. Eddie Miller, Chair  
Dr. Gloria Bonner, Mr. Leroy Cunningham, Dr. Trey Duke,  
Mr. Bill Shacklett, Mr. Ricky Turner, Mr. Shawn Wright,  
and Mr. Don Turner

MPRC Member(s) Absent: Mr. Tim Roediger, Vice Chair

MPRD Staff Present: Mr. Nate Williams, Director  
Ms. Rachel Singer, Assistant Director  
Mr. Bart Fite, Mr. Jacob Fogel, Ms. Brittany Garrett,  
Ms. Susan Hicks, Ms. Kristin Hopkins, Ms. Mitzi Hughes,  
Dr. Gernell Jenkins, Mr. Michael McCafferty,  
Mr. Mark Owens, Mr. Shane Phillips (for presentation),  
Ms. Melinda Tate

Others Present: Mayor Shane McFarland (for presentation)  
Ms. Angela Jackson, Exec. Director of Community Services  
Ms. Katie Driver, City Staff Attorney

After the meeting was called to order, Dr. Gloria Bonner led the commission in a prayer and in the Pledge of Allegiance. Next, the minutes of the November 2, 2022, Murfreesboro Parks and Recreation Commission meeting were presented for approval. Mr. Bill Shacklett made a motion to approve the minutes as read. Mr. Shawn Wright seconded. Motion passed by unanimous vote.

Mr. Eddie Miller presented a plaque of appreciation to Mr. Ricky Turner who has served on the MPRC for 11 years. Mr. Miller said that Mr. Turner would be missed. Mr. Nate Williams announced that Mayor Shane McFarland would be presenting the Tennessee Recreation and Parks Association (TRPA) Awards. Mayor McFarland presented the awards as follows:

**Dennis Rainier Award** – through TRPA Athletics Branch, recognizes an individual who demonstrates excellence in athletic planning and programming. **Recipient – Michael McCafferty.**

**Wayne Hansard Award** – through TRPA Municipal County Interest Section – recognizes an individual who demonstrates excellence in the maintenance of parks, facilities, and/or grounds. **Recipient – Shane Phillips.**

**Arts Award** – through TRPA Programming and Recreation Branch – recognizes an individual who has demonstrated innovation and creativity and inspires others to develop similar programs. **Recipient – Susan Hicks.**

**Special Events Award** – through TRPA Programming and Recreation Branch – recognizes an individual who has demonstrated innovation and creativity and inspires others to develop similar programs. **Recipient - Vonchelle Stembridge (not present).**

Mr. Miller stated that Murfreesboro Parks and Recreation Department (MPRD) is always represented well at the TRPA Awards Banquet and that staff's work is appreciated. Mr. Williams agreed and said that the staff makes a good team that is second to none.

Mr. Williams provided the commission members with a Finance Report for July-October 2022 and said that the department is performing well and reaching expected benchmarks. Even increases in some areas not anticipated are evident. Mr. Cunningham asked Mr. Williams if he had any concerns with the budget for the remainder of the year and if he knew of any matters on the horizon for MPRD. Mr. Williams said that there were no budget concerns currently and that the athletic facilities should continue to bring in a lot of revenue, especially Richard Siegel Park with the turf fields and new indoor facility when it opens. Mr. Williams added that the soccer park had a big tournament recently with 90 teams participating, only 3 from Tennessee, which resulted in a large economic impact for Murfreesboro. Further, Mr. Williams shared that the new budget season was coming up, and staff would be working hard to try to set expected revenues correctly. As far as department matters in the near future, Mr. Williams said that he would provide the commission with a list of CIP (Community Investment Program) projects that money will be available for in the next five years, so the commission members can see the broader picture of what's ahead.

Ms. Brittany Garrett, Athletics Facility Supervisor, asked for approval of a fee increase for the 2023 Daddy-Daughter Dance to be held on February 11, 5:00-8:00 p.m., at Patterson Community Center. She said that the 2022 dance was a huge success; however, the former pricing had been somewhat confusing to participants with a fee per couple and a fee for each extra girl that attended with a couple. Ms. Garrett explained that staff is proposing to charge each person \$15 to attend the 2023 dance. She added that financial assistance will be provided when needed. Dr. Bonner said that she attended the 2022 dance to observe, and she thought the fathers had all the girls feeling like princesses. Dr. Bonner made a motion to approve the requested fee of \$15 per person for the upcoming dance. Mr. Bill Shacklett seconded, and motion passed by unanimous vote.

Mr. Bart Fite, Sports Com Superintendent, presented for approval the annual Holiday Special, Buy One, Get One (BOGO) free monthly and/or yearly passes for Sports Com and Patterson Community Center. The offer will run December 12, 2022 through January 15, 2023, at 5:00 p.m. Free daily passes will be provided to BOGO customers for them to share with friends/family who might want to visit Sports Com or Patterson. Mr. Fite added that the more monthly or yearly passes a person buys, the more free passes the person gets. Mr. Fite also said that revenues for the Holiday Special were down during 2020 but picked back up last year. Mr. Miller said he knows the two facilities get 100s of memberships with the BOGO sales. Mr. Cunningham asked about the membership numbers for Sports Com and Patterson. Mr. Fite said he only had the revenue numbers with him for 2018-2019 and stated that Sports Com brought in a total of \$220,000 for the combined years, while Patterson brought in a total of \$170,000. Mr. Miller entertained a

motion for approval of the BOGO Holiday Special as presented, and Mr. Cunningham made a motion to approve. Mr. Shawn Wright seconded, and motion passed by unanimous vote.

Mr. Fite next invited everyone to participate in the Polar Bear Plunge on Saturday, January 7<sup>th</sup>, at Boro Beach. Activities will be held in the Sports Com Gym from 8:30-10:00 a.m., followed by the plunge at 10:00 a.m. Mr. Miller said the event is fun to watch whether a person participates or not.

Ms. Dawn Thomas, Wilderness Station Facility Coordinator, asked approval for Adventure Day at the Wilderness Station on June 29, 2023, 9:00 a.m.-4:00 p.m., for youth ages 10-12. Participants will get to kayak, learn archery, hike, and learn some survival skills that day. Proposed was a registration fee of \$25 plus a \$10 activity fee to help offset program costs. Dr. Bonner made a motion to approve the program and its fees as described. Mr. Shacklett seconded. Motion passed by unanimous vote.

Ms. Thomas next requested approval for an activity fee increase for some of the Wilderness Station's summer camps to help offset costs associated with them. Current camp activity fees range from \$25-\$50, but the fee increase would change the range to \$25-\$75 for some camps. Ms. Rachel Singer added that the actual activity fee increase would be \$25 where necessary. Mr. Ricky Turner made a motion to approve the fee increase for the Wilderness Station's summer camps. Dr. Bonner seconded, and motion passed by unanimous vote.

Mr. Jacob Fogel, Assistant Outdoor Recreation Coordinator for the Wilderness Station, presented for approval a new program, Intro to Backpacking Series, for ages 15 – adult (minors must be accompanied by their parent). The series will have five classes consisting of two classroom days, practice hikes, and an overnight trip to South Cumberland State Park at the end of the series. Participants will learn the basics of backpacking, including trip planning, important gear to have, packing properly, and safety in the wilderness. Dates for the program will be December 30, 2022, and January 20, February 25, March 25, and April 22-23, 2023. The proposed fee per person is \$75. Mr. Miller asked how many participants would be accepted. Mr. Fogel said that currently the maximum number is 10 due to limited space in the van. Dr. Trey Duke made a motion to approve the Intro to Backpacking Series and proposed fee as presented. Dr. Bonner seconded. Motion passed by unanimous vote.

Mr. Fogel also presented for approval a Teen Overnight Backpacking program for youth ages 13-15. The trip would be from 9:00 a.m. on Thursday, July 6<sup>th</sup> until 4:00 p.m. on Friday, July 7<sup>th</sup>, 2023. Drop off and pickup will be at the Wilderness Station. Participants will learn the basics of backpacking, how to properly pack a backpack, wilderness safety, and Leave No Trace principles. No prior experience will be required. The trip will be a moderate level backpacking activity with intermediate level hiking. The location is TBA, and gear will be provided to the participants. Also, a mandatory meeting will be held prior to the trip. Mr. Fogel said that staff is proposing a registration fee of \$50 plus a \$30 activity fee to offset costs of staff, camping fees, and travel. Dr. Bonner made a motion to approve

the Teen Overnight Backpacking program as requested, and Dr. Duke seconded. Motion passed by unanimous vote.

Ms. Melinda Tate announced upcoming programs and events as follows:

- Drive-Thru Christmas Lights at Cannonsburgh December 2-18, 2022, - 5:00-8:00 p.m.
- Santa Splash and Dash at Patterson Community Center, 5:00-8:00 p.m., 40 maximum participants, \$5 preregistration/\$7 day of registration
- Nature in the Wild Art Fair, December 10<sup>th</sup>, Wilderness Station, 10:00 a.m.-4:00 p.m., nature-oriented art for sale; free to attend
- Music in the Wild, December 10<sup>th</sup>, Wilderness Station, 6:00-8:00 p.m., free to attend
- Buy One, Get One Free Monthly and Yearly Passes for Sports Com/Patterson, December 12, 2022 – January 15, 2023, at 5:00 p.m.
- Murfreesboro Christmas Parade, December 11<sup>th</sup>, 2:00 p.m.
- Sports Com Customer Appreciation Day, December 9<sup>th</sup>, 9:30 a.m.-1:00 p.m.
- New Year's Day 5K, Barfield Crescent Park, 500 maximum participants, 10:00 a.m., \$25 fee, register at murfreesboroparks.com
- Christmas at Patterson, December 16<sup>th</sup>, 6:00-9:00 p.m., free to attend, holiday photo opportunities (with cameras of patrons), appearances by Santa Claus, Santa's sleigh on site, story time with Mrs. Claus, and various crafts/activities
- Polar Bear Plunge at Sports Com on January 7, 2023 - Arctic Adventure in the gym at 8:30 a.m. and Plunge at 10:00 a. m. – event to benefit Special Olympics Area 16
- Patterson Indoor Triathlon (swim 500 yards; bike 12 miles; run 3 miles), February 23, 2023 – Registration fee \$30 by December 30, 2022

Additional information on the above programs/events may be found on the City's website and on the department's Facebook pages. Mr. Miller said the City is fortunate to have such talented employees. Mr. Williams added that the department appreciates the commission's continued support and guidance. He also told Mr. Ricky Turner that his time and dedication to the commission was appreciated and that he would be missed. Being no more business, the meeting was adjourned.

Meeting Adjourned: 12:40 p.m.

Minutes Approved:

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Eddie Miller, MPRC Chair

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Nate Williams, MPRD Director

MURFREESBORO PARKS & RECREATION DEPARTMENT  
FY23 Monthly Budget Report

	2022-2023 Budget	July-Dec Expenditures	2022-2023 Balance
Salaries			
Full-time Personnel	4,419,597.00	-2,335,155.16	2,084,441.84
Longevity	51,060.00	-49,860.00	1,200.00
Holiday Pay	15,000.00	-5,896.79	9,103.21
Part-time Personnel	2,676,485.00	-1,227,369.01	1,449,115.99
Overtime	70,000.00	-43,372.25	26,627.75
Annual Holiday Gift	10,050.00	-10,075.00	-25.00
Other Pay	79,000.00	-33,872.72	45,127.28
	7,321,192.00	-3,705,600.93	3,615,591.07
Operation & Maintenance			
Vehicles & Machinery - Fleet	79,870.00	-25,157.36	54,712.64
Vehicles (not Fleet)	3,000.00	-1,472.09	1,527.91
Machinery & Equipment	78,000.00	-44,552.44	33,447.56
Waste Disposal (dumpsters/oil) - one time			
Disposal Fees - general	1,000.00	0.00	1,000.00
Office Equipment	7,500.00	-5,444.32	2,055.68
Appliance Repair	3,000.00	-274.14	2,725.86
Educational Animals	5,500.00	-4,776.68	723.32
Recreational Equipment	9,100.00	-2,122.66	6,977.34
Janitorial Equipment	2,500.00	-34.58	2,465.42
Software	30,300.00	-29,831.45	468.55
Equipment Rental			
Ball Fields	3,000.00	-589.96	2,410.04
Greenways/Wetlands	500.00	-34.88	465.12
Cannonsburgh	500.00	0.00	500.00
General Parks	1,500.00	-1,543.75	-43.75
Sports*Com	1,700.00	0.00	1,700.00
Barfield Crescent Park	1,500.00	-52.75	1,447.25
Richard Siegel Park	3,000.00	0.00	3,000.00
	11,700.00	-2,221.34	9,478.66
Grounds			
Parks (Nat Res, Franklin Rd, Misc, Gen)	66,100.00	-2,035.62	64,064.38
McFadden	1,300.00	-916.24	383.76
Barfield Crescent Park	15,500.00	-4,303.88	11,196.12
Wilderness Station	1,500.00	-762.27	737.73
McKnight Park	7,200.00	-780.00	6,420.00
Sports*Com	5,000.00	-1,971.02	3,028.98
Ballfields	119,700.00	-40,283.18	79,416.82
Siegel	171,600.00	-61,757.51	109,842.49
River Trail/Greenway/Wetlands	92,550.00	-16,474.41	76,075.59
Gateway Trail	28,300.00	-2,437.51	25,862.49
Bradley Academy Museum	3,300.00	-3,198.00	102.00
Tennis Facility	24,500.00	-1,650.96	22,849.04
Cannonsburgh	7,600.00	-1,225.34	6,374.66
Old Fort	38,800.00	-3,273.80	35,526.20
Patterson Park	9,400.00	-1,090.12	8,309.88
Oaklands Park	14,800.00	-8,417.57	6,382.43
	607,150.00	-150,577.43	456,572.57

Buildings			
McFadden Community Ctr.	11,100.00	-4,084.77	7,015.23
Patterson Community Ctr.	89,800.00	-54,742.31	35,057.69
Sports*Com	64,600.00	-19,565.78	45,034.22
Siegel Park	15,700.00	-4,901.70	10,798.30
Old Fort Park	8,400.00	-1,304.94	7,095.06
McKnight Pavilion	600.00	0.00	600.00
Oakland Park	5,500.00	-1,510.18	3,989.82
Rogers Park	1,100.00	-1,067.76	32.24
Tennis Facility	27,900.00	-4,827.74	23,072.26
Barfield Park	14,000.00	-5,343.24	8,656.76
	<b>2022-2023 Budget</b>	<b>July-Dec Expenditures</b>	<b>2022-2023 Balance</b>
Building Maintenance continued			
Cannonsburgh	14,000.00	-7,498.74	6,501.26
Gateway Island	6,100.00	-9,322.42	-3,222.42
Wilderness Station	5,900.00	-7,127.50	-1,227.50
Greenway Buildings	8,700.00	-938.13	7,761.87
Jamison House	5,100.00	-2,097.02	3,002.98
Franklin Road Property	5,000.00	-7.98	4,992.02
Central Maintenance Shop	8,400.00	-1,438.11	6,961.89
Bradley Academy Museum	14,600.00	-4,978.43	9,621.57
McKnight Ballfields	6,300.00	-6,369.32	-69.32
Miracle Field	4,500.00	-566.87	3,933.13
Old Fort Ballfield	600.00	-60.98	539.02
Starplex	6,000.00	-1,485.35	4,514.65
Barfield Ballfields	5,500.00	-4,578.80	921.20
Ballfield Maintenance Shop	4,900.00	-670.86	4,229.14
	<u>334,300.00</u>	<u>-144,488.93</u>	<u>189,811.07</u>
Swimming Pools			
Patterson Pool	24,000.00	-4,469.36	19,530.64
Sports*Com Indoor Pool	20,600.00	-5,166.15	15,433.85
Sports*Com Outdoor Pool	33,100.00	-21,969.78	11,130.22
	<u>77,700.00</u>	<u>-31,605.29</u>	<u>46,094.71</u>
Supplies			
Postage	2,800.00	-882.04	1,917.96
Office Supplies			
Recreation	14,600.00	-6,126.43	8,473.57
Sports*Com	2,500.00	-622.58	1,877.42
Patterson Community Center	4,500.00	-1,123.74	3,376.26
McFadden Community Center	2,000.00	-922.11	1,077.89
Cannonsburgh	1,000.00	-267.21	732.79
Cultural Arts	1,600.00	-40.96	1,559.04
Wilderness Station	1,000.00	-624.22	375.78
Bradley Academy Museum	1,100.00	-136.87	963.13
Indoor Tennis Facility	1,200.00	-1,680.40	-480.40
	<u>29,500.00</u>	<u>-11,544.52</u>	<u>17,955.48</u>
IT Supplies	800.00	-374.82	425.18
Advertising			
General, Newspaper, etc.	14,500.00	-10,713.74	3,786.26
Patterson Advertising	500.00	-30.18	469.82
Bradley Academy Museum	2,700.00	0.00	2,700.00
Cannonsburgh Ads/Brochures	6,100.00	-1,938.50	4,161.50

Indoor Tennis Facility	4,000.00	-1,417.05	2,582.95
Sports*Com	1,400.00	0.00	1,400.00
Greenway	2,300.00	-137.50	2,162.50
Wilderness Station/Outdoor Recreation	5,100.00	-616.46	4,483.54
	<u>36,600.00</u>	<u>-14,853.43</u>	<u>21,746.57</u>
Janitorial Supplies			
Recreation/Jamison, etc.	5,500.00	-472.49	5,027.51
Greenway/River Trail	4,800.00	-6,097.01	-1,297.01
Ball Fields	13,500.00	-8,667.50	4,832.50
Sports*Com	16,000.00	-9,735.05	6,264.95
Patterson Community Center	28,000.00	-16,055.42	11,944.58
McFadden Community Center	2,500.00	-1,432.50	1,067.50
Barfield-Crescent Park	5,700.00	-7,868.95	-2,168.95
Wilderness Station	1,000.00	-285.60	714.40
Oaklands Park	1,100.00	-3,002.90	-1,902.90
Old Fort Park	2,000.00	-3,937.08	-1,937.08
Cannonsburgh	1,600.00	-655.90	944.10
Richard Siegel Park	13,000.00	-8,883.30	4,116.70
Janitorial Supplies continued			
Bradley Academy Museum	1,500.00	-9.18	1,490.82
Indoor Tennis Facility	10,000.00	-3,548.92	6,451.08
	<u>106,200.00</u>	<u>-70,651.80</u>	<u>35,548.20</u>
Trophies			
Athletics	12,600.00	-4,944.06	7,655.94
Recreation	300.00	0.00	300.00
Patterson Center	200.00	0.00	200.00
Sports*Com/Aquatics	400.00	0.00	400.00
McFadden Center	400.00	0.00	400.00
Indoor Tennis Facility	500.00	0.00	500.00
	<u>14,400.00</u>	<u>-4,944.06</u>	<u>9,455.94</u>
Fuel	120,000.00	-54,653.11	65,346.89
Activity Supplies			
Wilderness Station/OM	2,500.00	-1,688.66	811.34
McFadden Community Center	3,000.00	-1,363.48	1,636.52
Patterson Community Center	3,400.00	-2,401.19	998.81
Cultural Arts - Visual/Performing	4,800.00	-1,435.56	3,364.44
Sports*Com	3,700.00	-50.38	3,649.62
Cannonsburgh	1,800.00	-815.90	984.10
Greenways	2,300.00	0.00	2,300.00
Athletics	3,300.00	-4,599.75	-1,299.75
Bradley Academy Museum	3,000.00	-133.89	2,866.11
Indoor Tennis Facility	3,000.00	0.00	3,000.00
	<u>30,800.00</u>	<u>-12,488.81</u>	<u>18,311.19</u>
Hand Tools & Hardware			
Maintenance	1,855.00	-1,539.31	315.69
Maintenance Barfield-Crescent	515.00	-117.18	397.82
Richard Siegel Park	505.00	-200.41	304.59
Ball Fields	1,160.00	-673.79	486.21
Recreation	100.00	0.00	100.00
Sports*Com	550.00	-286.70	263.30
Patterson Community Center	900.00	-503.49	396.51
Cannonsburgh	375.00	-29.99	345.01





Safety Supplies	10,400.00	-4,355.60	6,044.40
Miscellaneous Supplies			
Recreation/General	1,100.00	-101.47	998.53
Sports*Com	200.00	0.00	200.00
Barfield-Crescent Park	400.00	-113.95	286.05
Patterson Community Center	200.00	-55.00	145.00
Richard Siegel Park	400.00	0.00	400.00
Bradley Academy Museum	400.00	-683.71	-283.71
Indoor Tennis Facility	400.00	-208.94	191.06
	<u>3,100.00</u>	<u>-1,163.07</u>	<u>1,936.93</u>
	<b>2022-2023 Budget</b>	<b>July-Dec Expenditures</b>	<b>2022-2023 Balance</b>
Insurance			
Worker's Compensation	100,927.00	0.00	100,927.00
Automobile	16,694.00	0.00	16,694.00
Social Security	540,042.00	-276,355.68	263,686.32
Medical-Dental	1,000,273.00	-529,373.85	470,899.15
Employee Retirement Defined Benefit	332,738.00	-172,098.77	160,639.23
Retirement Defined Contribution	168,930.00	-84,547.70	84,382.30
Life Insurance, LTD	28,119.00	-17,807.63	10,311.37
	<u>2,187,723.00</u>	<u>-1,080,183.63</u>	<u>1,107,539.37</u>
Utilities			
Electricity	660,000.00	-376,320.58	283,679.42
Water	180,000.00	-92,755.95	87,244.05
Gas	125,000.00	-70,967.30	54,032.70
Telephone	18,800.00	-9,013.86	9,786.14
Cellular Phone	22,500.00	-10,856.00	11,644.00
Internet Service	16,500.00	-9,174.62	7,325.38
Cable TV Service	4,000.00	-760.04	3,239.96
Solid Waste Fees	41,500.00	-33,010.54	8,489.46
	<u>1,068,300.00</u>	<u>-602,858.89</u>	<u>465,441.11</u>
Travel & Subsistence			
Mileage	13,500.00	-1,831.30	11,668.70
Meals During Meetings	4,300.00	-1,939.10	2,360.90
	<u>17,800.00</u>	<u>-3,770.40</u>	<u>14,029.60</u>
Recreational Activities			
Park Movies	9,800.00	-3,330.00	6,470.00
Cultural Activities			
July 4th - Special Events	58,200.00	-48,142.13	10,057.87
Halloween - Special Events	8,500.00	-5,416.72	3,083.28
Cannonsburgh Special Events	28,300.00	-16,714.39	11,585.61
Patterson Community Center Special Eve	7,000.00	-1,534.57	5,465.43
Barfield Crescent Park - Special Events	3,500.00	-937.50	2,562.50
Cultural Arts/Greenway Special Events	20,400.00	-7,791.75	12,608.25
Sports*Com Special Events	3,300.00	0.00	3,300.00
McFadden Community Center Special Ev	11,500.00	-7,182.20	4,317.80
Bradley Academy Museum Special Event	7,500.00	-104.64	7,395.36
Miscellaneous Special Events	3,500.00	0.00	3,500.00
New Year's Day 5K	9,500.00	-1,934.10	7,565.90
Field Trips/Day Camps, etc.	4,000.00	-797.00	3,203.00
Children's Theatre	21,000.00	-9,976.81	11,023.19
	<u>186,200.00</u>	<u>-100,531.81</u>	<u>85,668.19</u>

Miscellaneous Expense			
Association Dues	4,400.00	-1,418.89	2,981.11
Training Personnel	25,500.00	-12,841.69	12,658.31
Licenses/Certifications	2,000.00	-123.00	1,877.00
Other Employee Travel	1,000.00	-2,050.00	-1,050.00
Surveys & Studies/Consultant's Services	120,100.00	-18,579.85	101,520.15
Employee Testing	1,000.00	-88.00	912.00
Employee Respirator Testing	2,000.00	0.00	2,000.00
Coaches' Background Checks	1,000.00	0.00	1,000.00
Computer Software Subscriptions	2,400.00	-68.73	2,331.27
Cannonsburgh Instructors	1,200.00	0.00	1,200.00
Cultural Arts Instructors	5,000.00	0.00	5,000.00
Outdoor M'boro Contracted Service	4,800.00	0.00	4,800.00
Tennis Instructors	275,000.00	-95,509.68	179,490.32
Tennis Tournaments	20,000.00	-8,516.42	11,483.58
Bank Service Charges	43,000.00	-25,283.57	17,716.43

	<b>2022-2023 Budget</b>	<b>July-Dec Expenditures</b>	<b>2022-2023 Balance</b>
Purchases for Resale			
Sports*Com	50,000.00	-16,945.95	33,054.05
Cultural Arts	2,800.00	-458.93	2,341.07
Athletics	3,000.00	-2,638.30	361.70
Cannonsburgh	5,000.00	-3,358.60	1,641.40
Movies Under the Stars	800.00	0.00	800.00
Patterson Community Center	20,000.00	-7,117.00	12,883.00
Wilderness Station	12,000.00	-10,838.24	1,161.76
Disc Golf	5,000.00	-1,166.21	3,833.79
McFadden Community Center	1,400.00	-722.44	677.56
Miracle Baseball League	8,000.00	-1,323.12	6,676.88
Bradley Museum	1,500.00	-1,067.94	432.06
Indoor Tennis Facility	27,000.00	-14,682.76	12,317.24
	136,500.00	-60,319.49	76,180.51
Sales Tax	42,000.00	-16,385.00	25,615.00
Designated Donations			
Patterson Community Center	8,000.00	-4,707.77	3,292.23
Other - Greenway/Cult Arts/Bradley, etc.	2,500.00	-1,079.59	1,420.41
Athletics	135,800.00	-179,244.69	-43,444.69
	146,300.00	-185,032.05	-38,732.05
Other Miscellaneous	9,000.00	-2,065.90	6,934.10
Additions to Fixed Assets	431,135.00	-198,072.90	233,062.10
Total Parks & Recreation	<b>13,861,570.00</b>	<b>-6,815,217.98</b>	<b>7,041,552.02</b>

**MURFREESBORO PARKS & RECREATION DEPARTMENT**  
**St. Clair Street Senior Center Monthly Budget Report FY23**

	<u>2022-2023</u> <u>Budget</u>	<u>July-Dec</u> <u>Expenditure</u>	<u>2022-2023</u> <u>Balance</u>
<b>Salaries</b>			
Full-time Personnel	516,573.00	-276,835.29	239,737.71
Longevity	4,080.00	-4080	0.00
Holiday Pay	900.00	0.00	900.00
Part-time Personnel	224,951.00	-86,707.17	138,243.83
Overtime	4,000.00	-1,489.70	2,510.30
Annual Holiday Gift	725.00	-750.00	-25.00
	<u>751,229.00</u>	<u>-369,862.16</u>	<u>381,366.84</u>
<b>Operation &amp; Maintenance</b>			
Vehicles & Machinery - Fleet	5,185.00	-488.29	4,696.71
Vehicles (not Fleet)	500.00	0.00	500.00
Machinery & Equipment	500.00	-6.00	494.00
Office Equipment	4,500.00	-2,166.43	2,333.57
Grounds	14,000.00	-793.48	13,206.52
Recreational Equipment	3,000.00	-135.97	2,864.03
Janitorial Equipment	300.00	0.00	300.00
Appliance Repairs	500.00	-113.23	386.77
Software Maintenance	2,800.00	0.00	2,800.00
Buildings	24,800.00	-10,878.00	13,922.00
<b>Supplies</b>			
Postage	5,000.00	-790.94	4,209.06
Office Supplies	7,000.00	-2,840.61	4,159.39
IT Supplies	250.00	0.00	250.00
Advertising	20,000.00	-7,176.59	12,823.41
Janitorial Supplies	12,000.00	-7,096.22	4,903.78
Activity Supplies	14,000.00	-5,145.47	8,854.53
Trophies	1,000.00	0.00	1,000.00
Hand Tools & Hardware	500.00	-547.31	-47.31
Clothing	1,200.00	-423.00	777.00
Recreational Supplies	5,000.00	-1,487.67	3,512.33
Nurse/Health Program Supplies	1,000.00	0.00	1,000.00
Health Services	2,000.00	0.00	2,000.00
Miscellaneous Expense	900.00	-541.60	358.40
Trip Expense Supplies	32,000.00	-10,217.22	21,782.78
Food	20,000.00	-13,997.61	6,002.39
Printing Services	1,000.00	0.00	1,000.00
Safety Supplies	1,000.00	-420.44	579.56
Fuel	5,000.00	-2,705.75	2,294.25
Other Misc. Supplies	500.00	0.00	500.00
<b>Insurance</b>			
Worker's Compensation	4,428.00	0.00	4,428.00
Social Security	54,354.00	-26,864.22	27,489.78
Medical-Dental	128,333.00	-77,043.21	51,289.79
Employee Retirement Defined Benefit	20,123.00	-10,775.48	9,347.52
Retirement Defined Contribution	26,630.00	-13,424.37	13,205.63
Life Insurance, LTD	3,232.00	-2,167.57	1,064.43
	<u>237,100.00</u>	<u>-130,274.85</u>	<u>106,825.15</u>
<b>Utilities</b>			
Electricity	47,000.00	-25,412.90	21,587.10

Water	4,600.00	-1,814.83	2,785.17
Gas	2,100.00	-1,202.01	897.99
Telephone	2,500.00	-1,217.08	1,282.92
Cellular Phone	1,500.00	-680.45	819.55
Internet Service	1,600.00	-771.40	828.60
Cable TV Service	300.00	-126.24	173.76
Solid Waste Fees	2,600.00	-1,050.00	1,550.00
	<u>62,200.00</u>	<u>-32,274.91</u>	<u>29,925.09</u>

Page 2 Senior Center Monthly Budget  
Report FY23

	<u>2022-2023</u> <u>Budget</u>	<u>July-Dec</u> <u>Expenditure</u>	<u>2022-2023</u> <u>Balance</u>
Other Expenses			
Health Services	2,000.00	0.00	2,000.00
Mileage	500.00	-189.38	310.62
Cultural Activities	8,000.00	-1,400.00	6,600.00
Other Miscellaneous Expense	1,000.00	-94.00	906.00
Employee Testing	500.00	0.00	500.00
Association Dues	500.00	-25.00	475.00
Travel/Training Personnel	4,900.00	-983.71	3,916.29
Contractual Services/Class Instructors	25,000.00	-9,561.65	15,438.35
Licenses/Certifications	200.00	0.00	200.00
Bank Service Charge (credit cards)	2,400.00	-320.19	2,079.81
Designated Donations	1,800.00	0.00	1,800.00
Sales Tax	700.00	0.00	700.00
Additions to Fixed Assets	<u>7,000.00</u>	<u>-747.42</u>	<u>6,252.58</u>
Total St. Clair Street Senior Center	1,287,064.00	-613,163.50	673,900.50

**MURFREESBORO PARKS & RECREATION DEPARTMENT**  
**MONTHLY REVENUE REPORT**  
FY23 July-Dec

**RECREATIONAL ACTIVITY INCOME**

**ACTUAL**

**ANTICIPATED**

**RECREATION DIVISION**

Picnic Shelters	24,335.00	50,000.00	48.67%
Athletic Concessions (not including Miracle Lge)	0.00	1,500.00	0.00%
Softball League Fees	27,650.00	35,000.00	79.00%
Ball Field Rentals	26,565.00	78,000.00	34.06%
Cheerleading Registration	1,074.44	3,000.00	35.81%
Football (including Flag Football)	7,582.50	6,500.00	116.65%
Youth Volleyball League	0.00	6,100.00	0.00%
Youth Basketball League	64,020.71	80,000.00	80.03%
Athletic Camps	-540.00	26,000.00	-2.08%
Start Smart Program	0.00	2,000.00	0.00%
Advantage Sports Program	1,045.00	3,000.00	34.83%
Track & Field Program	0.00	900.00	0.00%
McFadden Community Center Rentals	4,144.45	6,000.00	69.07%
McFadden Concessions	742.58	1,400.00	53.04%
McFadden Community Center Designated Donations	0.00	200.00	0.00%
Commissions/Vending - McFadden	0.00	150.00	0.00%
Adult Basketball/Pickleball McFadden Center	3,451.50	8,100.00	42.61%
Ultimate Disc Golf League	0.00	3,000.00	0.00%
Miracle Baseball League	2,790.00	6,000.00	46.50%
Miracle Baseball League Concessions	10,284.45	5,500.00	186.99%
Miracle Baseball League Designated Donations	12,520.00	50,000.00	25.04%
Wilderness Station	36,221.84	47,000.00	77.07%
Movies Under the Stars Concessions	0.00	400.00	0.00%
Halloween Activities	12,080.00	14,000.00	86.29%
Children's Theatre/Perform Boro	17,023.00	20,500.00	83.04%
Theatre Rentals	9,812.79	12,000.00	81.77%
Gateway Rentals	1,508.89	5,200.00	29.02%
Summer Camps	20.00	26,000.00	0.08%
Richard Siegel Park (includes Jordan Farm)	109,647.00	80,000.00	137.06%
TSSAA Spring Fling/Fall Soccer	0.00	24,000.00	0.00%
Greenway/Cultural Arts Programs	5,820.65	1,450.00	401.42%
Designated Donations - Bradley	313.02	500.00	62.60%
Designated Donations-Cultural Arts	1,239.00	500.00	247.80%
Cannonsburgh	30,750.36	36,000.00	85.42%
Bradley Academy Museum	10,261.88	13,000.00	78.94%
New Year 5K	2,165.00	10,000.00	21.65%
Miscellaneous-Civic Plaza	150.00	200.00	75.00%
Donations - Miscellaneous	1,500.00	1,000.00	150.00%
Sales Tax	20,285.40	35,000.00	57.96%
Recreation Total	444,464.46	699,100.00	63.58%

**PATTERSON COMMUNITY CENTER**

Admissions	161,934.78	262,500.00	61.69%
Pool Rentals	20,612.50	25,000.00	82.45%
Rentals	29,448.11	45,500.00	64.72%
Designated Donations	0.00	5,000.00	0.00%
Vending/Resale	11,242.53	13,500.00	83.28%
	223,237.92	351,500.00	63.51%

**MURFREESBORO PARKS & RECREATION DEPARTMENT**  
**MONTHLY REVENUE REPORT**  
**FY 23**

**RECREATIONAL ACTIVITY INCOME continued**

**ACTUAL**

**ANTICIPATED**

**SPORTS\*COM**

Indoor Admission	171,759.57	263,000.00	65.31%
Admission Outdoor Pool	105,261.50	170,000.00	61.92%
Concessions Outdoor Pool	43,009.95	72,000.00	59.74%
Pool Rentals	14,438.25	27,000.00	53.48%
Swim Lessons	4,337.56	9,000.00	48.20%
Building Rentals	6,702.50	12,000.00	55.85%
Indoor Concessions/Resale	5,174.04	9,300.00	55.63%
Sports*Com Total	350,683.37	562,300.00	62.37%

**INDOOR TENNIS FACILITY**

Annual Memberships	160,990.01	250,000.00	64.40%
Resale/Concessions	21,431.56	40,600.00	52.79%
Rentals	81,017.29	75,000.00	108.02%
Lessons/Clinics/Tournaments	168,642.13	340,000.00	49.60%
	432,080.99	705,600.00	61.24%

TOTAL RECREATIONAL ACTIVITY INCOME	1,450,466.74	2,318,500.00	62.56%
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**OTHER INCOME**

Hotel/Motel Tax - County	76,357.98	160,000.00	47.72%
Service Fees - Athletic Leagues	75,832.00	65,000.00	116.66%
Scrap Metal	553.30	450.00	122.96%
Sale of Fixed Assets	15,864.00	450.00	3525.33%
Interest	230.96	450.00	51.32%
	168,838.24	226,350.00	74.59%

TOTAL REVENUES	1,619,304.98	2,544,850.00	63.63%
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**SENIOR CITIZENS CENTER**

Federal Grants	0.00	20,500.00	0.00%
State Grants	0.00	11,300.00	0.00%
Other County Revenues	82,500.00	148,500.00	55.56%
Sales Tax Collected	53.51	250.00	21.40%
Trip Revenues	24,649.45	40,500.00	60.86%
Meeting Room Fees	548.47	3,200.00	17.14%
Program Income	14,462.00	30,600.00	47.26%
Interest Earnings	3.29	300.00	1.10%
Donations - Private Sources	10.00	1,800.00	0.56%
Designated Donations	0.00	1,800.00	0.00%
	122,226.72	258,750.00	47.24%

Project Funding Schedule											
Funds Available by Loan as of 01/18/23		2018 Bond		2019 Loan		2021 Bond		2022 Bond		TOTALS	
DEPT.	Project	Borrowed	Remaining	Borrowed	Remaining	Borrowed	Remaining	Borrowed	Remaining	Borrowed	Remaining
Rec.	Adams Tennis Center									3,600,027.83	-
Rec.	Adams Tennis Complex Improvements					40,000.00	15,008.04	40,000.00	40,000.00	80,000.00	55,008.04
Rec.	Administration Building									25,689.69	-
Rec.	Backstop Netting for Barfield,McKnight, Starplex					12,000.00	12,000.00			12,000.00	12,000.00
Rec.	Barfield Crescent Park Back County Imprv					150,000.00	150,000.00			150,000.00	150,000.00
Rec.	Barfield Crescent Park Expansion					3,000,000.00	1,210,832.47			3,000,000.00	1,210,832.47
Rec.	Barfield Backstop Repairs									127,775.97	-
Rec.	Barfield Crescent Impr									276,435.20	-
Rec.	Barfield Crescent Park Playground/Ballfield Imprv.					180,000.00	180,000.00	150,000.00	150,000.00	330,000.00	330,000.00
Rec.	Barfield Crescent Park Trail Improvements					350,000.00	350,000.00			350,000.00	350,000.00
Rec.	Bleacher Canopies									374,550.00	-
Rec.	Bleachers (4) for Siegel					10,000.00	10,000.00			10,000.00	10,000.00
Rec.	Bradley Academy Parking					100,000.00	100,000.00			100,000.00	100,000.00
Rec.	Bradley Academy									153,987.88	-
Rec.	Cannonsburgh			39,298.14	-	150,000.00	133,025.00	150,000.00	150,000.00	396,079.60	283,025.00
Rec.	Central Valley Golf Course Imprv	19,591.75	19,591.75							19,591.75	19,591.75
Rec.	Equipment Lift										-
Rec.	Fence, 3 Plank Wood, along Cason Ln, OF					15,000.00	187.48			15,000.00	187.48
Rec.	Franklin Road Park	1,335,400.00	-							1,335,400.00	-
Rec.	Greenway Master Plan									85,000.00	-
Rec.	Greenway - North Connector			300,000.00	244,811.08					300,000.00	244,811.08
Rec.	Greenway Reconstruction	71,160.00	-							300,000.00	244,811.08
Rec.	HVAC for McKnight House at Cannonsburgh					140,000.00	6,412.50	40,000.00	40,000.00	453,328.78	46,412.50
Rec.	Kid's Castle Renovation					9,300.00	550.00			9,300.00	550.00
Rec.	Land Purchase	45,016.50	-							150,000.00	-
Rec.	Maintenance Shop	782,266.53	-			79,983.50	68,190.00			125,000.00	68,190.00
Rec.	McFadden Renovation			100,000.00	44,037.50			100,000.00	100,000.00	1,107,266.53	144,037.50
Rec.	McKnight Park Parking Addition									1,059,581.63	-
Rec.	McKnight Ballfield Improvements					400,000.00	24,386.55	400,000.00	400,000.00	800,000.00	424,386.55
Rec.	McKnight Park Renovations			9,423.68	-					800,000.00	424,386.55
Rec.	Miracle Field at McKnight Park									1,843,096.74	-
Rec.	Mountain Bike Trail	490,408.25	-			291,450.00	291,450.00			2,706,722.19	-
Rec.	Murfree Springs Wetland Trail Imprv.	81,923.50	-							781,858.25	291,450.00
Rec.	Oaklands									81,923.50	-
Rec.	Old Fort Park Ballfield Improvement					200,000.00	200,000.00	1,600,000.00	1,600,000.00	1,800,000.00	1,800,000.00
Rec.	Old Fort Park Improvements									18,516.45	0.00
Rec.	Old Fort Park Outdoor Tennis Lighting									415,489.09	-
Rec.	Old Fort Park Parking Improvement					430,000.00	430,000.00			430,000.00	430,000.00
Rec.	Operating Equipment - Vehicles	240,276.00	-							240,276.00	-
Rec.	Patterson Dehumidification	541,818.76	-			350.02	350.02			1,055,012.12	350.02
Rec.	Patterson Park Duct Work Repl					200,000.00	200,000.00			200,000.00	200,000.00
Rec.	Patterson Playground Install					400,000.00	400,000.00			400,000.00	400,000.00
Rec.	Patterson Improvements -	70,000.00	-	80,000.00	1,562.59					319,848.75	1,562.59
Rec.	Patterson Improvements - Parking Addition									-	-
Rec.	Paving Improvements					50,000.00	50,000.00			50,000.00	50,000.00
Rec.	Pickleball at Patterson									37,525.00	-
Rec.	Playground Deferred Maintenance					50,000.00	32,247.04	50,000.00	50,000.00	100,000.00	82,247.04
Rec.	Reel Mower for Ballfields					57,000.00	57,000.00			57,000.00	57,000.00
Rec.	Reel Specialty Turf Mower	51,000.00	-							51,000.00	-
Rec.	Replace roof at Rogers Park Pavilion					30,000.00				30,000.00	-
Rec.	School Park Site									-	-
Rec.	Scoreboards	41,998.80	-							41,998.80	-
Rec.	Scoreboards (8) at Siegel					78,768.00	78,768.00			78,768.00	78,768.00
Rec.	Security	75,000.00	-							75,000.00	-
Rec.	Siegel Soccer Park Enhancements (Upgrade)	8,459,876.20	56.91	2,002,347.45	-	1,925,556.39	1,041,568.23			12,588,281.85	1,041,625.14
Rec.	Siegel Soccer Park Improvements									857,737.68	-



Project Funding Schedule											
Funds Available by Loan as of 01/18/23		2018 Bond		2019 Loan		2021 Bond		2022 Bond		TOTALS	
DEPT.	Project	Borrowed	Remaining	Borrowed	Remaining	Borrowed	Remaining	Borrowed	Remaining	Borrowed	Remaining
Rec.	Siegel - Jordan Farm Soccer Complex	1,966,689.49	-	-	-	-	-	-	-	5,086,689.49	-
Rec.	SportsCom Bldg Renovation					5,335.29	5,335.29			3,068,206.24	5,335.29
Rec.	SportsCom Bldg Renov	144,664.71	-							3,687,613.12	-
Rec.	SRGW Extension Phase 3									33,768.17	-
Rec.	SRGW Extension Phase 4	600,000.00	-	1,348,043.43	-					3,124,576.26	-
Rec.	StarPlex Renovations									671,749.66	-
Rec.	StarPlex Improvements (HVAC,playgrounds)					95,000.00	6,000.04			95,000.00	6,000.04
Rec.	St. Clair Improvements					30,000.00	30,000.00			30,000.00	30,000.00
Rec.	Tennis Court Expansion Old Fort									561,951.19	-
Rec.	Tennis Shade Structure	10,000.00	-							10,000.00	-
Rec.	Topdresser - Siegel and Ballfields					21,000.00	21,000.00			21,000.00	21,000.00
Rec.	Vehicles									270,000.00	-
Rec.	Vehicle Replacement (2021 - )					75,000.00	61,994.00			75,000.00	61,994.00
Rec.	Walter Hill Park Renovation					200,000.00	200,000.00	600,000.00	600,000.00	800,000.00	800,000.00
Rec.	West View Mini Park									73,711.20	-
Rec.	Western Park	1,127,263.91	-			15,201.21	15,201.21			7,937,942.56	15,201.21
Rec.	Wetlands Project									225,162.56	-
Rec.	Wetlands (White property)									201,479.65	-
<b>Recreation</b>		<b>16,154,354.40</b>	<b>19,648.66</b>	<b>3,879,112.70</b>	<b>290,411.17</b>	<b>8,790,944.41</b>	<b>5,381,505.87</b>	<b>3,130,000.00</b>	<b>3,130,000.00</b>	<b>64,679,919.38</b>	<b>8,821,565.70</b>



January 19, 2023

For Murfreesboro Parks and Recreation Commission:

**RE: Jr. Docent Program- Homeschool Edition**

As an item for the MPRC Agenda of February 1, 2023, approval for a new program, Jr. Docent Program, is requested.

**Background**

The Cannonsburgh Village would like to offer “Jr. Docent Program: Homeschool Edition” on March 23 & 24, 2023, from 10 am-12 pm for ages 13-16. Participants will take a tour of the village, complete team building activities that will enable them to explore the site while completing a task and discuss roles and responsibilities. We will cover safety for volunteers, guests, and the artifacts, as well as customer service and communication.

**Fiscal Impact**

A \$20 fee will help to offset the costs associated with the program.

**Recommendation**

It is recommended that the commission approve the Jr. Docent program and requested fee.

Mary Beth Nevills  
Cannonsburgh Village Assistant Program Coordinator



January 26, 2023

For Murfreesboro Parks and Recreation Commission:

**RE: New Ballfield Rental Fees**

As an item for the MPRC Agenda of February 1, 2023, staff is recommending implementation of new fees for ballfield rentals.

**Background**

The goal of MPRD is to promote the City's mission statement of providing a safe, progressive, and healthy community for its citizens to ensure the highest possible quality of life. Ballfields are important to reaching that goal. Staff has done research into comparable ballfield rental fees, and the attached fee list is laid out in accordance.

**Fiscal Impact**

These fees will help offset costs related to increasing prices for trash services, janitorial supplies, and field equipment. Additionally, there will be increased ballfield revenue.

**Recommendation**

It is recommended that the commission approve the new ballfield rental fees to be implemented upon approval.

**Attachment**

Ballfield Rental Fees

Brittany Garrett  
Athletics Supervisor

### Athletics Ballfield Rates

	<b>Current Fees</b>	<b>Proposed New Fees</b>
Practice Rental Rate	\$20/hr	\$30/hr
Game Rate	\$50 single game / \$75 doubleheader	\$75 single game / \$90 doubleheader
Tournament Rate	\$150/field	\$250/field
Nonrefundable deposit	\$150/event	\$250/facility
Midday Reline	\$20/field	\$50/field